



## How to be a Council Member (how to conduct yourself)

- Show up to meetings
- Read your updates and your agenda
  - Cheat Sheet
- Ask questions before meetings
- Don't make the city look bad
- Don't be a gotcha council member
  - We are on the same team
- Be on the same team as staff
- Disagree when needed
- Show support when needed
- You are elected to make decisions
- You now reflect the city
- Be supportive of your own council
- Look decent for council meetings
- Staff is listening and watching
- Stop thinking in thousands, you now do millions
- You act as a council not as a person
- Evaluate if it is a problem
- How staff works
- Hear both sides of the story
- How do you plan when leadership changes every two years
- You are not in charge of staff, the Administrator does the day to day
- You set policy for the city
- Your most important job is making sure the City Administration is doing theirs
- Public meetings
- Email conduct
- Closed Session