

# OELWEIN POLICE DEPARTMENT



## PROPOSED FISCAL BUDGET FISCAL YEAR: 2024

**Jeremy P. Logan**  
Chief of Police

OELWEIN POLICE DEPARTMENT  
2024 BUDGET PROPOSAL

TABLE OF CONTENTS

Page	2	Table of Contents
Page	3 – 4	Line Item Proposal
Page	5	Capital Outlay Proposal
Page	6 – 9	Justification
Page	10	Totals

# Oelwein Police Department

## 001-1100-

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	<b>Line item</b>		<b>Approved 2022-2023</b>		<b>Proposed 2023-2024</b>
60100	Salary (Sworn-Officer)		\$823,000		\$856,000 <span style="color: green;">↑</span>
60110	Salary (Non-Sworn)		\$90,000		\$89,900 <span style="color: black;">↓</span>
61810	Uniform		\$5,000		\$5,000 <span style="color: blue;">√</span>
61990	Personnel Expense		\$16,000		\$16,000 <span style="color: blue;">√</span>
63100	Building		\$4,000		\$4,000 <span style="color: blue;">√</span>
63310	Vehicle		\$28,000		\$32,000 <span style="color: green;">↑</span>
63510	Radio Repair		\$1,500		\$1,500 <span style="color: blue;">√</span>
63730	Communications		\$1,000		\$1,000 <span style="color: blue;">√</span>
63750	Cellular/Paging		\$3,500		\$3,500 <span style="color: blue;">√</span>
63810	Utilities		\$16,000		\$16,000 <span style="color: blue;">√</span>
64080	Insurance Claims		\$0		\$0 <span style="color: blue;">√</span>
64090	Janitorial		\$6,000		\$6,000 <span style="color: blue;">√</span>
64110	Legal Expense		\$500		\$500 <span style="color: blue;">√</span>
64300	Abatement (vehicle/junk)		\$4,000		\$2,000 <span style="color: black;">↓</span>
64910	Teletype		\$5,570		\$5,570 <span style="color: blue;">√</span>
64950	Contracts		\$40,706		\$34,774 <span style="color: black;">↓</span>
65041	Equipment		\$7,800		\$9,000 <span style="color: green;">↑</span>
65051	Special Equipment/donation		\$0		\$0 <span style="color: blue;">√</span>
65060	Office Supplies		\$4,800		\$4,800 <span style="color: blue;">√</span>
65070	Bike Patrol-Supplies		\$200		\$200 <span style="color: blue;">√</span>
65071	Tobacco Prevention		\$2,000		\$2,000 <span style="color: blue;">√</span>
65100	Reserves		\$1,500		\$1,500 <span style="color: blue;">√</span>
65102	Investigation		\$2,000		\$2,000 <span style="color: blue;">√</span>
65130	Computer Supply		\$4,800		\$4,800 <span style="color: blue;">√</span>
		<b>Total:</b>	<b>\$1,067,876</b>	<b>Total:</b>	<b>\$1,098,044</b> <span style="color: green;">↑</span>
	Fiscal 2024				

<b>Oelwein Police Department</b>					
<b>Animal Control</b>					
<b>001-1900-</b>					
<p>↑ <b>symbol</b> displays an increase in this line ↓ <b>symbol</b> displays a decrease in this line. <a href="#">Check symbol</a> displays no increase or decrease in this line.</p>					
			<b>Approved</b>		<b>Proposed</b>
	<b>Line item</b>		<b>2022-2023</b>		<b>2023-2024</b>
65060	Office		\$100		\$100 ✓
64250	Animal Control		\$3,600		\$3,600 ✓
64950	Contracts		\$2,500		\$2,500 ✓
65070	Supplies		\$100		\$100 ✓
		<b>Total:</b>	<b>\$6,300</b>	<b>Total:</b>	<b>\$6,300</b> ✓
	Fiscal 2024				

<b>Oelwein Police Department</b>					
<b>Magistrate</b>					
<b>001-1220-</b>					
<p>↑ <b>symbol</b> displays an increase in this line ↓ <b>symbol</b> displays a decrease in this line. <a href="#">Check symbol</a> displays no increase or decrease in this line.</p>					
			<b>Approved</b>		<b>Proposed</b>
	<b>Line item</b>		<b>2022-2023</b>		<b>2023-2024</b>
63730	Communications		\$100		\$100 ✓
64950	Contracts		\$5,400		\$5,400 ✓
65060	Office Supplies		\$100		\$100 ✓
		<b>Total:</b>	<b>\$5,600</b>	<b>Total:</b>	<b>\$5,600</b> ✓
	Fiscal 2024				

City of Oelwein, Iowa
Capital Improvements Program
FY 2024 through FY 2028
<b>OELWEIN DEPARTMENT</b>

							<b>TOTAL</b>
<b>Police</b>	<b>Project Number</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY2026</b>	<b>FY2027</b>	<b>FY2028</b>	<b>FY24 to FY28</b>
Police Server Replacement			\$25,000.00				\$25,000.00
Car Computer, Car/Body Camera Replacement					\$25,000.00	\$25,000.00	\$50,000.00
Vehicle Replacement		\$66,000.00	\$66,000.00	\$66,000.00	\$68,000.00	\$69,000.00	\$335,000.00
Facility Camera					\$40,000.00		\$40,000.00
Taser Replacement				\$24,000.00			\$24,000.00
Paint interior of police facility		\$6,500.00					\$6,500.00
Mobile Data Control Systems				\$23,500.00			\$23,500.00
Replace Voice Stress Analyzer Computer				\$6,000.00			\$6,000.00
Lexipol Policy and Training Product		\$6,600.00	\$6,600.00	\$6,600.00	\$6,600.00	\$6,600.00	\$33,000.00
Tactical Body Armor for Officers		\$12,000.00					\$12,000.00
Quick Deploy Ballistic Shields			\$20,000.00				\$20,000.00
Police Website Re-design		\$6,000.00					\$6,000.00
Search & Rescue Drone with FLIR			\$12,000.00				\$12,000.00
Duty Outer Vest Carriers - Class A		\$7,100.00					
Duty Weapon Replacement - with holster		\$9,800.00					\$9,800.00
<b>TOTAL FOR DEPARTMENT</b>		<b>\$114,000.00</b>	<b>\$129,600.00</b>	<b>\$126,100.00</b>	<b>\$139,600.00</b>	<b>\$100,600.00</b>	<b>\$602,800.00</b>

## JUSTIFICATION REPORT

**601010 Sworn Officers:**  
**\$856,000**

Increase requested.

This proposal accounts for the approved increase in the base wages of patrolman and additions to wage steps and increases related to those steps. The law enforcement applicant pool has decreased over the past many months. Communities, counties, and state government has increased their wages and benefits in order to attract new and current law enforcement officers to their law enforcement agencies. The City of Oelwein has taken the appropriate steps to be competitive in the market and will need to constantly evaluate our position in this market in order to retain current employees and to attract new employees. The goal is not to be equal to the larger cities, but instead to have a compensation plan that retains current employees, while being competitive with those agencies that we are challenged with drawing from the same applicant pool.

Oelwein Police Department  
Sworn Staff Wage Compilation

Position	Hourly Wage	Annual Base Wage	Longevity	Holiday	Overtime	Total
Patrolman	\$29.76	\$61,900.80	\$0.00	\$1,476.00	\$1,221.00	\$64,597.80
Patrolman - 123	\$31.54	\$65,603.20	\$0.00	\$1,476.00	\$1,221.00	\$68,300.20
Patrolman - 130	\$29.76	\$36,098.88	\$0.00	\$738.00	\$610.50	\$37,447.38
<i>Patrolman - 130</i>	<i>\$31.54</i>	<i>\$27,345.18</i>	<i>\$0.00</i>	<i>\$738.00</i>	<i>\$610.50</i>	<i>\$28,693.68</i>
Patrolman - 129	\$31.54	\$65,603.20	\$0.00	\$1,476.00	\$1,221.00	\$68,300.20
Patrolman - 128	\$31.54	\$65,603.20	\$0.00	\$1,476.00	\$1,221.00	\$68,300.20
Patrolman - 125	\$32.82	\$68,265.60	\$0.00	\$1,476.00	\$1,221.00	\$70,962.60
Patrolman - 124	\$34.49	\$71,739.20	\$0.00	\$1,476.00	\$1,221.00	\$74,436.20
Second Lieutenant	Salary	\$80,340.00	\$0.00	N/A	N/A	\$80,340.00
Second Lieutenant	Salary	\$80,340.00	\$0.00	N/A	N/A	\$80,340.00
Captain	Salary	\$97,045.88	\$0.00	N/A	N/A	\$97,045.88
		Includes 01-24 step increase of 1%				
Chief	Salary	\$118,937.00	\$0.00	N/A	N/A	\$118,937.00
Shift Differential	\$0.25	Multiplied by average of 24 hours per day (rated by number of officers working those hours) = \$6.00 per day		\$6 x 365		\$2,190.00
Funding credited from Animal Control Services		\$3,600.00				-\$3,600.00
Grand Total:						\$856,291.14

**60110 Non-sworn Staff:**  
**\$ 89,900**

**Decrease requested**

A status of the present position that this line is in displays that the budgeted amount for 2021/2022 was consistent with the need for the authorized staffing levels. This proposal includes the elimination of longevity pay and replacing longevity with wage steps to be consistent with the balance of the department

Oelwein Police Department

Non-Sworn Staff Wage Compilation

Position	Hourly Wage	Annual Base Wage	Longevity	Holiday	Overtime	Total
Clerk	\$21.82	\$45,385.60	\$0.00	\$0.00	\$65.00	\$45,450.60
Administrative Asst.	\$23.07	\$47,985.60	\$0.00	\$0.00	\$65.00	\$48,050.60
					Less OFD Salary-Other Line	<b>-\$3,600.00</b>
					Grand Total:	\$89,901.20

**61810 Uniforms**  
**\$5,000.00**

**No increase requested**

Clothing for law enforcement officers & communications operators: 10 sworn officers, 5 operators. By contract, officers receive \$450.00 per year. This is a mandated total of \$5,000.00. There is a potential of additional exposure, by contract, for the replacement of damaged items. In addition, patches for uniforms, awards, etc... come out of this line item. The initial start-up expense for a new officer is approximately \$2,000.00.

**61990 Personnel**  
**\$16,000.00**

**No increase requested**

Training costs, hiring a new officer/dispatch expense and contractual obligations. Training, lodging, meals, professional journals, other personal charges. This proposal reflects a \$2,000 increase to regain half of what has been reduced in recent years. With the increase in state mandated training, this line will need to have incremental increases.

**63100 Building**  
**\$ 4,000.00**

**No increase requested**

General building and grounds maintenance, repairs and up-grade. The State Fire Marshall has instituted new guidelines that require more frequent fire alarm system testing which has added to the cost to maintain the system.

**63310 Vehicle**  
**\$32,000.00**

**Increase requested.**

Police vehicle maintenance, oil, fuel, repairs, parts, tires & equipment for vehicles. Cost of goods and fuel has increased significantly.

**63510 Radio Repairs**  
**\$1,500.00**

**No increase requested**

Installation of radio equipment and radio software.

<b>63730 Communications</b> <b>\$1,000.00</b>	<b>No Increase requested</b> Telephone, Internet & Facsimile & phone service agreement. High-speed connection for records management to Fayette County Sheriff's Department. Grant funds received have allowed for much of this area to be paid for until the year 2029.
<b>63750 Cellular/Paging</b> <b>\$3,500.00</b>	<b>No Increase requested</b> Purchase air time for cellular phones for Administration and Captain/Lieutenant. Repair/replacement of equipment. This line historically provided for the monthly wireless air-cards, to allow for mobile data computing in cars and also to allow for patrol car location tracking. Grant funds received have allowed for much of this area to be paid for until the year 2030.
<b>63810 Utilities</b> <b>\$16,000.00</b>	<b>No Increase requested</b> Electric, Gas, Water & Sewer
<b>64080 Insurance Claims</b> <b>\$00,000.00</b>	<b>No Increase requested</b> Expenses associated with insurance claims for property damage.
<b>64090 Janitorial:</b> <b>\$6,000.00</b>	<b>No Increase requested</b> Covers the contract for janitorial services plus other maintenance and building supplies.
<b>64110 Legal Expense</b> <b>\$ 500.00</b>	<b>No Increase requested</b> Attorney fees for labor law matters. We have been fortunate to have not had the need for this in recent times but there is a need to maintain this line for unexpected labor legal matters.
<b>64300 Abatement/Impound</b> <b>\$2,000.00</b>	<b>Decrease requested</b> To cover expense of impounding nuisances and criminal impounds.
<b>64910 Teletype</b> <b>\$5,570.00</b>	<b>No Increase requested</b> o Data usage charges from Iowa D.P.S. <b>\$5,566.08</b> Our rate is estimated to be \$463.84 per month.
<b>64950 Contracts</b> <b>\$34,774.00</b>	<b>Decrease requested</b> Services contracted by Oelwein Police <ul style="list-style-type: none"> <li>• Dispatch Contract – Fayette County Sheriff's Department \$25,000</li> <li>• Shield (Records Database) <b>See Attachment A</b> \$ 3,775.00 Paid annually.</li> </ul>



- Copy Machine Maintenance Agreement  
\$ 800.00  
-- Covers maintenance & toner.
- \$ 1,800 for annual G-Suite business email. **See Attachment C**
- \$ 1,475 Annual licensing for mobile routers **See Attachment D**
- \$ 1,000 Annual licensing for shared investigative software with the Independence Police Department
- \$ 699 Annual Fitness Tracker for officers
- \$ 225 Annual Building Surveillance software support

**64080 Equipment**  
**\$9,000.00**

**Increase requested.**

This proposal provides the necessary funds to maintain equipment replacement for the department.

**\*This increase request is due to the increase in the cost of goods.**

**Ie. Ammunition costs have increased 32% year to year.**

- o Equipment for police officers & police operations
- o Ammunition for training
- o Equipment/items utilized for mandated training and recertification.

**65060 Office Supplies**  
**\$4,800.00**

**No increase requested**

This line is for supplies used within the office areas of the Police Department. (Ie: forms ordered for police use, paper, forms, postage, pens). We plan to continue to replace office furniture, as needed.

**65070 Bike Patrol**  
**\$ 200.00**

**No increase requested**

Training and equipment for bicycle patrol.

**65071 Tobacco Prevention**  
**\$2,000.00**

**No increase requested**

This line item receives its revenue from the tobacco compliance checks that we perform and the tobacco fees.

**65100 Reserves**  
**\$1,500.00**

**No Increase requested**

- o Uniforms, training & equipment

**65102 Investigation**  
**\$2,000.00**

**No Increase requested**

Evidence examination, funds for drug investigations, evidence collection items & other investigation needs; come out of this line. This proposal returns this line item to previously allocated amounts to ensure that evidence collection supplies can be maintained.

**65130 Computer Supplies**  
**\$4,800.00**

**No increase requested.**

Supplies used on the police in-house computer, ribbons, printer cartridges, cable. Upgrading of existing equipment. Replace aging computers.



## Budget Totals



Police Line Item Proposal	\$1,097,345
Capital Outlay	\$114,000
Animal Control	\$6,300
<b>Total:</b>	<b>\$1,217,645</b>



Magistrate Budget Proposal	\$5,600
<b>Total:</b>	<b>\$5,600</b>

Fiscal 2024