



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Rental Inspection TimeLine

Date: 3/14/2022

As of March 2022

702 total units

526 initial inspections in 25 months

74 percent of units received initial inspection

In a pandemic free three-year period, the city needs to inspect 234 units annually. This is 20 units per month.

The current schedule allows for the rental inspection program to be at 61 percent complete. The city is head of this by 14 percent.

Saying that Community Development is behind is inaccurate. Community Development is ahead of schedule.

2019 – 7 active rental inspection months

January 2, 2019 – Building official start date.

Feb. 4, 2019 – Admin assistant start date.

March 15, 2019 – First rental inspection.

Total 2019 inspections: 387

First inspections: 255

Second & beyond inspections: 132

2020 – 4 active rental inspection months

March 16, 2020 – COVID lockdown.

July 10, 2020 – Mega lock down, work from home.

July 23, 2020 – Return to office.

September 15, 2020 – Rental inspections resume.

November 16, 2020 – Inspections stop again due to spike in COVID cases.



Total 2020 inspections: 198

First inspections: 121

Second & beyond inspections: 77

2021 – 11 ½ active rental inspection months (lost an employee)

Feb 10, 2021 – Inspections resume.

August 3, 2021 – Down one employee. Those permit and rental inspections stop.

September 21, 2021 – Part-time building inspector (Tuesday/Thursday) start date only doing permit inspections.

October 4, 2021 – Code enforcement officer start date.

October 26, 2021 – New full-time building inspector start date (only shadowed several rental inspections, studied for certification).

December 16, 2021 – New building inspector resigns.

Total 2021 inspections: 262

First inspections: 121

Second & beyond inspections: 141

2022 – 3 active rental inspection months

February 10, 2022 – Begin training part-time inspector to do rental inspections

February 22, 2022 – Part-time inspector begins rental inspections

Total 2022 inspections so far: 42

First inspections: 29

Second & beyond inspections: 13