



To: Mayor and City Council

From: Dylan Mulfinger, City Administrator

Subject: Fire Department

Date: 04/12/2021

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The City Council has tasked the City Administrator with continually improving the city and evaluating operations to ensure they are efficient and effective. The City Administrator has determined that it is time to address the level of service the fire station provides for the community. The current organizational setup has the one full-time fire fighter reporting to the City Administrator and the volunteer Fire Chief. While this has been working for the past two years, it is not the most efficient model and should be evaluated. The make up of the volunteers and their relationship with the city has been working for the city but taking an outside look at this relationship may help determine the best direction for this relationship.

The City Administrator is requesting that City Council authorize an evaluation of the department and its operations from an outside consultant. The City Administrator has reached out to two firms in Iowa that can provide a thorough analysis and recommendations for the city. The City Administrator anticipates that this consultant will bring with them a vast knowledge of fire and public safety, and an understanding of the best direction for the department. This consultant will take time to talk to current staff, volunteers, city council members, and a select numbers of community members. While this request is not in the city's budget, taking these funds out of reserve could provide a significant cost saving through changes made in the department and its operations.