



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 06/28/2021

Consent Agenda

1. Consideration of a motion to approve the minutes of the June 14, 2021 Council meeting
2. Claims Resolution in the amount of \$3,140,691.94
3. Consideration of a motion to approve 2021-2022 Cigarette/Tobacco Permit Renewals

Ordinances

4. Consideration of an Ordinance Amending Water and Sewer Rates, Chapter 7 of the Code of Ordinances of the City of Oelwein, Iowa - Third and Final Reading
 1. The City Administrator has met with council several times to work through the needed rate increases. The new rate increases remove the infrastructure fee and add all charges to the rates. These rate increases will help address several projects occurring in water and wastewater. The City is taking a significant step in upgrading infrastructure and fixing problems. The city is trying to stay ahead of DNR mandates and new utility requirements. The City Administrator recommends approving the third and final reading.
5. Consideration of an Ordinance Amending Section 22-70 to Change Speed Zones on 10th Street SE/Old Road - Third and Final Reading
 2. This change will help cleanup an area that has been incorrect due to signage from the contractor. The new zone will be signed by the city and the lower speed limit will help with the trail crossing in this area. The City Administrator recommends approving the third and final reading.
6. Consideration of an Ordinance Amending Chapter 16 Garbage and Trash, Section 16-9 Duty to Dispose - Second Reading
 3. City Council has provided direction that enforcement should get stronger on overflowing containers, recycling contamination, and yard waste in trash cans. The City needs additional code to work through these issues. The process is still being worked out for enforcement. The City Administrator recommends approving the second reading.
7. Consideration of an Ordinance Amending Oelwein Code of Ordinances Chapter 14, Article IX, Sidewalk Cafe - First Reading
 4. Oelwein Chamber and Development Downtown Committee wants to expand the possibility of sidewalk cafes and parklets in the downtown.



The city will need to expand their code and open more options for restaurants. This code will help start a movement to increase dining options in the downtown and use great asset that is the Oelwein downtown. The committee is planning to work with one restaurant this summer/fall then work with more as the attraction gains more traction. Attached are several possibilities that the community is looking into for the program. The City Administrator recommends approving the first reading.

8. Consideration of a motion to suspend the rules and adopt an Ordinance on the first and final reading
9. Consideration of an Ordinance Amending Chapter 12 buildings, Section 12-153 Same – Temporary
 5. This code was written post haste to address a problem that is not a problem. City staff has spoken to the current tent resident and is aware of their circumstances and their timeline. Writing code to address one problem is not ideal. The City Administrator recommends not moving forward with this ordinance and taking a step back. The issue of a tent on private property will resolve itself and will not require city code.

Resolutions

10. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Rotary Club
 1. This event had no issues in 2019. The City Administrator recommends approving the resolution.
11. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Swim Team
 1. This is a new request from the swim team. The City has had a positive relationship with the swim team. The City Administrator recommends approving the resolution.
12. Consideration of a Resolution Establishing Collective Bargaining and Nonunion Salaries for City Employees
 1. The salary resolution needs to include the adjustments to the pool wages for the year. This will be the final wages for 2021-2022. The City Administrator recommends approving the resolution.
13. Consideration of a Resolution to Accept Deed to 15 5th Avenue SW
 1. The city council voted on a motion last meeting. The City accepts property through resolution, unless it is code enforcement. The City Administrator recommends approving the resolution.
14. Consideration of a Resolution to Set Public Hearing on Proposed Disposal by Sale of the City's Interest in 17 5th Avenue SW and 15 5th Avenue SW, Oelwein, Fayette County, Iowa
 1. Two new properties that the city has acquired. This will allow the city to sell them once a prospective buyer is ready. The City Administrator recommends approving the resolution.



Motions

15. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Fayette Co. Ag Society Hotel-Motel Tax Funding Application
16. Consideration of a motion authorizing signatures on Proposal for Professional Services with origin design for Charles Street Viaduct Hazard Mitigation
 1. The City is using an engineer to prepare a project for the viaduct. This will ensure that a clear scope of work will be created for the project, and the project will be inspected. This will also be useful in helping plan for the future of the viaduct, as the engineer will be able to evaluate the viaduct during the process. The City Administrator recommends approving the contract.
17. Consideration of a motion to open the position of Code Enforcement Officer in Community Development
 1. The City Administrator has provided a memo for council on this item. The City Administrator recommends approving the motion.