



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 1/9/2025

Consent Agenda

2. Consideration of a motion to approve the January 13, 2025 minutes.
3. Claims Resolution in the amount of \$767,121.95.
4. Consideration of a motion to approve the Class 'C' Retail Alcohol License amendment for American Legion Ross Reid Post #9.

Resolutions

5. Consideration of a resolution approving the release of the City of Oelwein's counter claim.
 1. From our insurance appointed attorney, the City contracted with Bryan Construction to do some demolition work. As part of that work, Bryan Construction damaged a neighboring property. The neighboring property owner submitted a claim to his insurance company, who paid his damages. The insurance company then brought suit to recover the amounts paid against Bryan and the City (since it was our project). We answered the petition, and included a cross-claim against Bryan Construction since they agreed to indemnify us for any damages caused by their work. Bryan then agreed to a settlement amount. Accordingly, this is a release agreement which all the parties need to sign to resolve this matter. The city, for its part, needs to release its cross-claim for indemnity, since Bryan Construction is paying all of the damages. I have reviewed the release agreement as has the City Attorney, and both of us are comfortable with the language and that it just releases the counterclaim, as it properly should.
6. Consideration of a resolution authorizing the City Administrator to serve as the city's authorized representative with regards to actions pertaining to application and administration of the Fiscal Year 2024 Building Resilient Infrastructure and Communities (BRIC).
 1. This resolution allows the City Administrator to sign all documents allowing the city to apply for the Fiscal Year 2024 Building Resilient Infrastructure and Communities (BRIC) federal grant. This is needed as the federal grant requires permission be provided by the City Council. The City Administrator recommends approving the resolution.
7. Consideration of a resolution approving on the demolition application for 725 2nd Avenue SE for Doug Bryan in the amount of \$4,100.00.
 1. The City Council can approve this now as there are no rules to this program. The City Administrator recommends approving the resolution.



Motions

8. Consideration of a motion to seek bids on the 2025 Road Chip Seal Improvement Project.
 1. This project is ready to be bid on and is in line with council priorities in the strategic plan. All the funds for this project are allocated and ready to be used for improvements. The City Administrator recommends approving the motion.