



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 8/8/2022

Consent Agenda

1. Consideration of a motion to approve the July 25, 2022 minutes.

Ordinances

2. Consideration of an Ordinance amending Chapter 22 Vehicles and Traffic Article IV Stopping, Standing, And Parking Section 22-117 And 22-119 of the Code Of Ordinances of the City Of Oelwein, Iowa - Second Reading.
 1. Public Safety Committee directed staff make changes to parking in the north end of downtown. This change will ensure that access to Veterans Memorial Park is always open. The City Administrator recommends approving the second reading.

Resolutions

3. Consideration of a resolution requesting a street closure for the Oelwein Chamber and Area Development on September 24, 2022 from 3PM to 8PM.
 1. This event has no noted issues. The City Administrator recommends approving the resolution.

Motions

4. Consideration of a motion to approve Pay Request No. 8 to Summer Enterprise Inc. in the amount of \$56,862.70 for the 2021 Water Main Improvement Project.
 1. All the work on this pay request is complete and ready for payment. This is the last payment the city can make before the city will need to hold back for liquidated damages. The city will soon enter discussion about liquidated damages. The City Administrator recommends approving the pay request.
5. Consideration of a motion to accept bids for Oelwein 2022 Residential and Commercial Building Demolition Project and set the bid deadline for September 1, 2022 at 1:00 PM Oelwein City Hall.
 1. This demolition project will cover many areas for the city. One home was given to the city because of hardship, several from tax sale, and two buildings from code enforcement. One home is still occupied, and one home will be burned by the fire department. 33 South Frederick will be torn down once the asbestos is remediated. 27 South Frederick still requires a court order. The City has \$255,000 this year for demolition as they received \$40,000 in grant dollars from the Northeast Iowa Housing Trust Fund, \$60,000 in local option sales tax junk house removal, and \$150,000 in general obligation bonds. This project should fall well within the funding available. The City Administrator recommends approving the bid packet and the bid deadline.
6. Consideration of a motion on the Planning, Finance, Enterprise, and Economic Development's recommendation for the O-Town Mania's Hotel/Motel funding request.