



Policy: House Forfeiture Policy

Adopted by Resolution:

Date:

The City is willing to work with property owners when the situation is advantageous to the city and community members. Anyone who owns a property that they can no longer manage may submit a request to sign the property over to the city. The process below outlines how a property owner can quick claim deed their property over to the city:

- The property owner works with community development on an inspection of the home
- Community Development inspects the home and produces a report
- The property owner writes a letter to the city making a request for the home to be quick claim deeded to the city
- The city is presented to the Planning, Finance, Enterprise and Economic Development Committee with a recommendation from the City Administrator
- The Committee will make a recommendation to council
- Council will vote the same night through a motion to accept or deny the property
- At the following meeting the council will accept the property through a resolution
 - City council must accept all property through a resolution

Conditions do apply when requesting a property to the city through a quick claim deed

- The property owner must show a significant hardship to the city to be eligible to quick claim deed the property
- The property must be current on all taxes and utility bills
- The property must be clean inside and out
- All immediate nuisances on the property should be cleaned or eradicated before presenting to council
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