



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 1/24/2022

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#### Consent Agenda

1. Consideration of a Motion to approve the minutes from the January 10th, 2022 Council meeting
2. Claims

#### Public Hearing

3. Public Hearing on Proposal to Enter into an Essential Purpose Loan Agreement
4. Public Hearing on Proposal to Enter into an Aquatic Center Loan Agreement
5. Public Hearing on Proposal to Enter into a Recreation Trails Loan Agreement
6. Public Hearing on Proposal to Enter into a City Hall Loan Agreement
7. Public Hearing for CDBG-CV Plaza Improvement Project

#### Resolutions

8. Consideration of a Resolution taking additional action on proposals to enter into General Obligation Loan Agreements and combining Loan Agreements
  1. This is the process for the city to create a new loan and refinance an existing loan. The City has the debt capacity to pay for this loan and the priorities were created by staff and council. This list of improvements will help several departments in Oelwein and will provide much needed improvements to the community. The City Administrator recommends approving the resolution.
9. Consideration of a Resolution to approve the CDBG-CV grant application to the Iowa Economic Development Authority
  1. This authorizes the city to apply for CDBG funds to tear down the Plaza and renovate Plaza Park. This will help with the even larger plan of mitigating floods in the downtown by removing the plaza and starting the next steps of the mitigation plan. The City Administrator recommends approving this resolution.
10. Consideration of a Resolution to approve the Community Development and Housing Needs Assessment
  1. This is required to apply for a CDBG grant. This has been discussed by council and additions were made to the assessment. The City Administrator recommends approving the Resolution.



## Motions

11. Consideration of a Motion to approve the Duplication of Benefits Policy
  1. This policy is required by the CDBG grant. This policy states that the city will not receive duplicated service from federal dollars and will not supply a duplication of services. The City Administrator recommends approving the motion.
12. Consideration of a Motion to Take Ownership of the Plaza Community Center upon award of a CDBG grant.
  1. I have provided a memo to council on this item. The Plaza building will need to be owned by the city to ensure that the project can move forward. The city will only take ownership upon receiving the CDBG grant. The City Administrator recommends approving the motion.
13. Consideration of a Motion to approve pay request number 3 in the amount of \$103,144.00 to Summers' Enterprises, Inc.
  1. All work has been completed for this portion of the project. The engineer on the project has approved the work as satisfactory for payment. The City Administrator recommends approving the motion.
14. Consideration of a Motion to approve pay request number 4 in the amount of \$70,282.23 to Summers' Enterprises, Inc.
  1. All work has been completed for this portion of the project. The engineer on the project has approved the work as satisfactory for payment. The City Administrator recommends approving the motion.
15. Consideration of a Motion to approve pay request number 5 in the amount of \$60,559.51 to Summers' Enterprises, Inc.
  1. All work has been completed for this portion of the project. The engineer on the project has approved the work as satisfactory for payment. The City Administrator recommends approving the motion.
16. Consideration of a motion to set a public hearing on the Proposed Property Tax Levy for February 14, 2022 at 6:00 P.M. at the Oelwein City Hall
  1. This is required by the state of Iowa. This is a max levy notice. This levy number changes each year as the city fluctuates between bond payments and benefit payments. The City Administrator recommends approving the motion.
17. Consideration of a Motion to approve Fire Station Improvement Project
  1. Public Safety Chief Jeremy Logan has provided a detailed write up on this proposal. All funds are in place for this project as we are working on using existing fire funds for the year. The City Administrator recommends approving the motion.