



To: Mayor and City Council  
From: Dylan Mulfinger, City Administrator  
Subject: Agenda Memo  
Date: 5/11/2026

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### **Consent Agenda**

1. Consideration of a motion approving the April 27, 2026 minutes.
2. Consideration of a motion to approve the Class 'C' Retail Alcohol License for Leo's Italian Restaurant.
3. Consideration of a motion to approve the Class 'C' Retail Alcohol License for the City of Oelwein for the Big O Weekend activities.
4. Consideration of a motion to move the May 25th council meeting to May 26th in observance of Memorial Day.
5. Consideration of a resolution approving the temporary closure of public ways or grounds for the American Legion Post 9 and the Oelwein Coliseum Ballroom.

### **Public Hearing**

6. Public Hearing for May 11th, 2026 at 6:00 PM for the construction plan specifications for the OLZ Rehabilitation of the T-Hangar Taxilanes.

### **Resolutions**

7. Consideration of a resolution setting a public hearing amending the Fiscal Year 2025-2026 budget on May 26, 2026 at 6:00 PM at the Oelwein City Council Chambers.
  1. This is required by the state of Iowa. The city amends the budget as project items or unknown expenses have to be included in the budget. Lines are amended as needed and the city council must authorize the amendment. The City Administrator recommends approving the resolution.
8. Consideration of a resolution approving the bid for the Oelwein Municipal Airport T-Hangar Taxilanes Rehabilitation to Mehmert Tiling, Inc. in the amount of \$762,956.90.
  1. While this is over the budgeted amount for the project, splitting the project over two years will fit within the city's budget. The City Administrator recommends approving the resolution.
9. Consideration of a resolution Iowa approving a contract with ULTATEL for voice over internet protocol phones (VOIP).
  1. This company has provided a competitive quote for a new VOIP phone system. NuWave did not work out and the city must move on. This new system is still cheaper than the second quote the city received in the fall of 2025 for Aureon. The City Administrator recommends approving the resolution.



10. Consideration of a resolution scheduling public hearing on the proposed sale of city owned real property located at 208 8th Avenue SW.
  1. The city is excited to sell a lot to ONIT (Oelwein Neighborhood Improvement Team). They plan to build this year and create a 3 bed, 2 bath home with a garage. The City Administrator recommends approving the resolution.
11. Consideration of a resolution approving the bid for the 2026 Nuisance Abatement Mowing Contract to H&C Rentals LLC. In the amount of \$65.00 per hour.
  1. The city went out for bids for a company to mow properties that fail to mow after 10 inches of grass has grown. This is a growing issue and requires a great deal of staff time and funding. The City Administrator recommends approving the resolution.

### **Motions**

12. Consideration of a motion to add Shoofly Crossing (Parking Lot C) to the chip seal work list in the amount of \$5,700.00.
  1. The seal coat cost will be \$5,700.00. The parking lot has an old building foundation under it and a lack of sufficient drainage. The real cost to repair that lot would be approximately \$60,000.00.