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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: TOBACCO VIOLATION APPEAL – NEW PRAGUE TOBACCO
DATE: FEBRUARY 26, 2025

On Jan. 6, 2025, New Prague Tobacco allegedly violated the City’s Tobacco Ordinance No. 117.05(A)(1) for selling tobacco products to a person under the age of 21. This is the third violation within a 36-month period for New Prague Tobacco. I sent an administrative citation to them on January 24, 2025, outlining the violation and the next steps, which include either: paying a fine and ceasing business operations for 30 days or appealing the citation. New Prague Tobacco requested a hearing to appeal the citation.

I have attached the documents related to the citation. The Council’s decision in this matter is to either uphold the citation or to rescind the citation.

Recommendation

Due to my initial sending of the violation, and this being an appeal to my decision, I do not have a formal recommendation.