



CITY COUNCIL MEETING MINUTES

City of New Prague

Tuesday, February 18, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Mayor Jirik called the meeting to order at 6:00 p.m.

PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Rik Seiler

Councilmember Bruce Wolf

ABSENT

Councilmember Maggie Bass

Staff present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Ondich, Police Chief Tim Applen and Public Works Director Matt Rynda

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda with the addition of item 12a under General Business.

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

3. SWEARING IN OF OFFICERS

a. Taylor Wickman

b. Gabriel Trout

4. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Wolf, Seconded by Councilmember Ryan.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

a. Meeting Minutes

i. February 3, 2025 City Council Meeting Minutes

b. Claims for Payment: **\$207,486.37**

c. Financial Summary Report

d. Large Assembly Permits for New Prague Chamber of Commerce:

i. Czech out New Prague in Memorial Park - August 7, 2025

ii. Dozinky on Main Street and Memorial Park - September 19 & 20, 2025

iii. Parade of Lights on Main Street and Memorial Park - December 5, 2025

e. Pre-Approval for Monthly US Bank Equipment Finance Payments

f. Purchase of 2025 Ford Explorer for Police Department

g. Purchase of 2023 Chevrolet Equinox for Community Development Department

5. CITY ENGINEER PROJECTS UPDATE

No update other than document in packet.

- a. February 18, 2025

6. CITY CENTER GRADING PLAN - PHASE 1

City Engineer Chris Knutson presented the City Center Grading Plan.

Motion to approve authorization to solicit quotes.

Motion made by Councilmember Wolf, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

- a. Authorization to Solicit Quotes

7. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

(Speakers limited to 5 minutes)

No speakers present.

8. PUBLIC HEARING(S) – 6:00 PM

- a. None

9. ORDINANCE(S) FOR INTRODUCTION

10. ORDINANCE(S) FOR ADOPTION

11. RESOLUTIONS

- a. Resolution #25-02-18-01 - Accepting a Donation of Dugouts at Memorial Park Ball Fields from New Prague Baseball Booster Club

Motion to approve Resolution #25-02-18-01 Accepting a Donation of Dugouts at Memorial Park Ball Fields from New Prague Baseball Booster Club

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

- b. Resolution #25-02-18-02 - Authorizing the Fund Transfer and Closure of Account CIP 2007 Fund 395

Motion to table approving Resolution #25-02-18-02 Authorizing the Fund Transfer and Closure of Account CIP 2007 Fund 395 until the next meeting.

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

- c. Resolution #25-02-18-03 - Authorizing the Closure of Account ARPA Fund 209

Motion to approve Resolution #25-02-18-03 Authorizing the Closure of Account ARPA Fund 209

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

12. GENERAL BUSINESS

*This item was approved to be added to the agenda at the beginning of the meeting

a. Resolution #25-02-18-04 - Authorizing and Ordering Improvement, Preparation of Plans and an Advertisement for Bids for the Police Addition Improvement Project

Motion to approve Resolution #25-02-18-04 Authorizing and Ordering Improvement, Preparation of Plans and an Advertisement for Bids for the Police Addition Improvement Project with changing the language to item #4 in the document.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (3-1)

13. MISCELLANEOUS

a. Meeting Minutes

i. January 8, 2025 EDA Meeting Minutes

ii. January 14, 2025 Park Board Meeting Minutes

b. Regional Training Facility Discussion

c. Discussion of Items not on the Agenda

14. ADJOURNMENT

Motion to adjourn the meeting at 7:16 p.m.

Motion made by Councilmember Seiler, Seconded by Mayor Jirik.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator