



# CITY COUNCIL MEETING MINUTES

## City of New Prague

Monday, June 02, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Acting Mayor Bruce Wolf.

#### PRESENT

Councilmember Shawn Ryan  
Councilmember Maggie Bass  
Councilmember Rik Seiler  
Councilmember Bruce Wolf

Staff Present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Ondich, Finance Director Robin Pikal, Police Chief Tim Applen, Public Works Director Matt Rynda and Fire Chief Steve Rynda

Others Present: Rebecca Kurtz (Ehlers) and Sam Ketchum (Kennedy & Graven)

a. Pledge of Allegiance

### 2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

### 3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

a. Meeting Minutes

i. May 19, 2025 City Council Meeting Minutes

b. Claims for Payment: **\$201,562.36**

c. LG220 Lawful Gambling Application for Exempt Permit - Church of St. Wenceslaus

d. Soil Boring and Geotechnical Engineering Review - Police Station

e. Satisfaction of a Small Cities Development Program Lien

f. Request to Sell Existing Equipment

g. Request to Hire - Firefighters

h. Proposal for the Development of a Wastewater System Cost of Service Model

i. City Center Pond Design Proposal from SEH

j. Resolution #25-06-02-01 - Approving a Lawful Gambling Premises Permit Application LG214 and Lease LG215 for New Prague Chamber of Commerce at Neisen's Corner Bar, 100 Main St. West

**4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA**

*Speakers limited to 5 minutes*

Dennis Tietz (County Commissioner District 1) and Vince Maloney (506 7th Street NE) spoke.

**5. PUBLIC HEARING(S) – 6:00 PM**

Motion to open the public hearing.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

Rebecca Kurtz with Ehlers presented the resolutions. The following residents spoke:

Brian Paulson (206 4th Street SW), Joel Wollin (716 Main Street E), Gary Whiteis (1406 9th Street SE), Jay Pexa (303 Fiddler Court SE), Austin Reville (203 5th Ave. NW), Ethan Unger (500 Highway Cir. NE), Danielle Peterson (1101 Water Street NW), Todd Klehn (1402 10th St. Circle SE), and Vince Maloney (506 7th St. NE).

Motion to close the public hearing.

Motion made by Councilmember Bass, Seconded by Councilmember Ryan.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

**a. Resolutions 25-06-02-02 & 25-06-02-03 - Adoption of a Five-Year Capital Improvement Plan and the Issuance of General Obligation Bonds**

Motion to approve Resolution 25-06-02-02 Approving a Capital Improvement Plan and giving Preliminary approval to the Issuance of Capital Improvement Plan Bonds.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (3-1)

Motion to approve Resolution 25-06-02-03 Providing for the Issuance and Sale of General Obligation Capital Improvement Plan Bonds, Series 2025A

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (3-1)

**6. CITY ENGINEER PROJECTS UPDATE**

Public Works Director Matt Rynda presented the projects update.

**a. June 2, 2025**

**7. ORDINANCE(S) FOR INTRODUCTION**

**a. None**

**8. ORDINANCE(S) FOR ADOPTION**

**a. #356 - Amending Sections 121.02 and 121.03 of Chapter 121 Titled Tetrahydrocannabinol Products of the New Prague City Code**

Motion to approve the second reading and adoption of Ordinance #356 - Amending Sections 121.02 and 121.03 of Chapter 121 Titled Tetrahydrocannabinol Products of the New Prague City Code

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

## 9. RESOLUTIONS

- a. #25-06-02-04 - Declaring a Vacancy to Exist in the Office of Mayor and Providing for the Appointment thereof  
Motion to approve Resolution 25-06-02-04B - Declaring a Vacancy to Exist in the Office of Mayor and Providing for the Appointment of Charles Nickolay for Mayor  
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.  
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (4-0)
- b. #25-06-02-05 - Approving Variance #V3-2025 to Allow a 6' Tall Fence at 1108 Olivia Street SE  
Planning/Community Development Director Ken Ondich presented the resolution.  
Motion to approve Resolution 25-06-02-05 - Approving Variance #V3-2025 to Allow a 6' Tall Fence at 1108 Olivia Street SE  
Motion made by Councilmember Bass, Seconded by Councilmember Ryan.  
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (4-0)

## 10. GENERAL BUSINESS

- a. Request to Purchase Equipment  
Fire Chief Steve Rynda presented the request to purchase equipment for the Fire Department.  
Motion to approve the request to purchase equipment for the Fire Department.  
Motion made by Councilmember Ryan, Seconded by Councilmember Bass.  
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (4-0)
- b. Request to Increase Pension Benefit  
Fire Chief Steve Rynda presented the request to increase the pension benefit for the Fire Department.  
Motion to approve the request to increase the pension benefit for the Fire Department as proposed, effective immediately.  
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.  
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (4-0)
- c. Park Board Candidate  
City Administrator Joshua Tetzlaff presented the Park Board Candidate.  
Motion to approve the appointment of Brian Paulson to the Park Board.  
Motion made by Councilmember Seiler, Seconded by Councilmember Ryan.  
Voting Yea: Councilmember Ryan, Councilmember Seiler, Councilmember Wolf  
Voting Nay: Councilmember Bass  
Motion carried (3-1)

## 11. MISCELLANEOUS

- a. Meeting Minutes
  - i. March 25, 2025 Golf Board Meeting Minutes
  - ii. April 22, 2025 Golf Board Meeting Minutes
  - iii. April 23, 2025 Planning Commission Meeting Minutes
  - iv. April 28, 2025 Utility Commission Meeting Minutes

**12. ADJOURNMENT**

Motion to adjourn the meeting at 7:39 p.m.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0)

ATTEST:

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Charles Nickolay  
Mayor

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Joshua M. Tetzlaff  
City Administrator