



**BOLTON
& MENK**

Real People. Real Solutions.

MEMORANDUM

Date: June 4, 2025
To: Ken Ondich, Community Development Director
From: Jeff Matzke, Senior Planner
Subject: New Prague Unified Development Code Update

Timeline and tasks

Jan 22nd - Planning Commission – Receive initial thoughts/input on Ordinance Goals and Revisions

Feb/Mar/Apr – Draft Initial Ordinance Edits for Staff and Planning Commission Review

4/23/24 – Planning Commission - Worksession to discuss ordinance edits, engagement plan and survey/website

May/June – Revise Draft Ordinance further with more details and initial graphics

Late June/Early July - Present 2nd Draft UDC Ordinance Options and Memo to City Staff

4 weeks for survey input. (survey closes 2nd week of August)

July 23rd – Planning Commission Worksession - Present Draft Ordinance w/Options to PC

Aug 7th – Czech Out New Prague – Pop Up Event

Aug/Sept – Draft Final UDC Ordinance Edits

Oct 6th – Present Final Draft Ordinance to PC/(Joint worksession with City Council?)

Oct 22nd - PC Public Hearing on the Final Ordinance

Nov 3rd/Nov 17th – City Council Worksession Review

Nov 17th/Dec 1st – City Council Consideration and Adoption