



118 Central Avenue North, New Prague, MN 56071  
phone: 952-758-4401 fax: 952-758-1149

---

---

## MEMORANDUM

---

---

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** JOSHUA TETZLAFF, CITY ADMINISTRATOR  
**SUBJECT:** ADMINISTER OATH OF OFFICE TO CHARLES L. NICKOLAY  
**DATE:** JUNE 3, 2025

---

On Monday evening, the Oath of Office will be administered to Charles L. Nickolay.

Charles Nickolay was appointed by the City Council on June 2<sup>nd</sup>, 2025, at its regular meeting following a vacation of the mayoral seat by Duane Jirik. This appointment would be for the remainder of the term, set to expire at the end of calendar year 2026.

Once the Oath of Office is administered to Charles Nickolay, he will officially be declared as an elected official on the New Prague City Council.