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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: SURPLUS CITY PROPERTY
DATE: OCTOBER 30, 2025

With a replacement of the City servers over the summer, the City now has old server equipment that it is no longer using. Working with CTS, the equipment has been wiped of all data and identifying information and is able to be safely sold as surplus property. While I do not expect they are worth a tremendous amount, since technology like this does not generally age well, the City may be able to get something on the open market for the equipment.

While staff has detailed information from CTS about the two servers so that we are able to advertise them, in short, the two rack servers are both “HPE ProLiant DL380 G10 2U Rack Server.”

With the City Council’s permission, I request that you declare the two old rack servers as surplus and allow staff to advertise them “For Sale” on MinBid.

Recommendation

Staff recommends that you consider declaring the two old rack servers as surplus and allow staff to advertise them “For Sale” on MinBid.