



New Prague Police Department

City of New Prague In the Counties of Scott & Le Sueur

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Tim Applen, Chief of Police

MEMORANDUM

To: Honorable Mayor, Charles Nickolay; Members of the City Council, Shawn Ryan, Maggie Bass, Bruce Wolf, Rik Seiler and City Administrator, Joshua Tetzlaff

From: Tim Applen, Chief of Police/Emergency Manager

Date: Tuesday, September 9, 2025

Subject: New Prague Schools Homecoming Parade Request

New Prague Area Schools (ISD 721) is requesting permission to have a homecoming parade.

The New Prague High School Homecoming parade is scheduled for Friday, October 3, 2025. The parade will begin at 1:25 pm at the High School and proceed south on Columbus Ave to Main St, west on Main St. to 2nd Ave NW. The parade will last approximately 1 hour.

Insurance waivers naming the City of New Prague and MN / DOT District 7 as additionally insured, have been requested and will be received prior to the event.

If the Council authorizes the homecoming parade it will require the following actions of City personnel:

- Submit an application to MN DOT District #7 for permit to close Main St. for the event.
- Utilize additional police personnel for traffic control.
- Utilize other city personnel for traffic control as authorized by Department Supervisors.

Recommended Action:

Grant authorization for New Prague Area Schools (ISD 721) to have a homecoming parade on Friday, October 3, 2025.