



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, May 19, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Mayor Jirik called the meeting to order at 6:00 p.m.

PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Ondich, Finance Director Robin Pikal, Police Chief Tim Applen and Public Works Director Matt Rynda

Others Present: City Attorney, Scott Riggs

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Wolf, Seconded by Councilmember Ryan.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. May 5, 2025 Special City Council Meeting Minutes

ii. May 5, 2025 City Council Meeting Minutes

b. Claims for Payment: **\$679,711.12**

c. Financial Summary Report

d. Post-Issuance Debt Compliance Policy

4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

Speakers limited to 5 minutes

No speakers present.

5. PUBLIC HEARING(S) – 6:00 PM

a. None

6. CITY ENGINEER PROJECTS UPDATE

Public Works Director Matt Rynda presented the City Engineer Projects Update.

a. May 19, 2025

7. POLICE STATION FUNDING UPDATE

City Administrator Joshua Tetzlaff introduced City Attorney Scott Riggs to provide an update on the Police Station Funding. Riggs provided an update and answered questions. Rebecca Kurtz from Ehlers provided an update and answered questions.

8. ORDINANCE(S) FOR INTRODUCTION

a. #356 - Amending Sections 121.02 and 121.03 of Chapter 121 Titled Tetrahydrocannabinol Products of the New Prague City Code

Planning/Community Development Director Ken Ondich introduced the ordinance and answered questions.

Motion to approve the first reading of Ordinance #356 Amending Sections 121.02 and 121.03 of Chapter 121 Titled Tetrahydrocannabinol Products of the New Prague City Code.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

9. ORDINANCE(S) FOR ADOPTION

10. RESOLUTIONS

a. #25-05-19-01 - Declaring the Official Intent of City of New Prague to Reimburse Certain Expenditures
City Administrator Joshua Tetzlaff presented the resolution and answered questions.

Motion to approve Resolution #25-05-19-01 Declaring the Official Intent of City of New Prague to Reimburse Certain Expenditures

Motion made by Councilmember Bass, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

11. GENERAL BUSINESS

a. Appointment of Board/Commission Members

City Administrator Joshua Tetzlaff provided an overview.

Motion to re-appoint Eric Krogman to a one 6-year term (expiring 5/31/31) on the EDA Board.

Motion made by Councilmember Ryan, Seconded by Councilmember Bass.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Abstaining: Mayor Jirik

Motion carried (4-0-1)

Motion to re-appoint Den Gardner and Jennifer Berglund each to a 3-year term (expiring 5/31/28) on the Golf Board.

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan.

Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Abstaining: Mayor Jirik

Motion carried (4-0-1)

Motion to re-appoint Dan Meyer to a one 4-year term (expiring 5/31/29) on the Planning Commission.
Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Voting Abstaining: Mayor Jirik
Motion carried (4-0-1)

Motion to re-appoint Dan Bishop to a one 4-year term (expiring 5/31/29) on the Utility Commission.
Motion made by Councilmember Ryan, Seconded by Councilmember Bass.
Voting Yea: Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Voting Abstaining: Mayor Jirik
Motion carried (4-0-1)

12. MISCELLANEOUS

- a. Meeting Minutes
 - i. April 8, 2025 Park Board Meeting Minutes
 - ii. April 9, 2025 EDA Board Meeting Minutes
- b. Discussion of Items not on the Agenda

13. ADJOURNMENT

Motion to adjourn the meeting at 6:55 p.m.
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

ATTEST:

Bruce Wolf
Acting Mayor

Joshua M. Tetzlaff
City Administrator