



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, November 18, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Mayor Jirik called the meeting to order at 6:00 p.m.

PRESENT

Mayor Duane Jirik

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Councilmember Shawn Ryan (Arrived at 6:05 p.m)

Staff present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Ondich, Utility General Manager Bruce Reimers, Police Chief Tim Applen and Public Works Director Matt Rynda

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the Regular Agenda.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0) (Councilmember Ryan had not yet arrived)

3. CONSENT AGENDA

Motion to approve the Consent Agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (4-0) (Councilmember Ryan had not yet arrived)

a. Meeting Minutes

i. November 4, 2024, City Council Meeting Minutes

ii. November 4, 2024, Special City Council Meeting Minutes

b. Claims for Payment: **\$645,511.96**

c. Financial Summary Report

d. Boards & Commissions Meeting Calendar

e. 2025 Labor Agreement with LELS and City Police Union

f. LG220 Gambling Application St. Wenceslaus 1.29.25

g. LG220 Gambling Application St. Wenceslaus 06.06.25

4. THC VIOLATION APPEAL HEARING

Owen Schultz (1105 Sunset Blvd, Montgomery, MN) and Mona Schultz (12635 Java Ave, Savage, MN) spoke about the violation.

Motion to approve appealing the THC Violation.

Motion made by Councilmember Ryan, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Appeal Hearing Documents

5. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

Speakers limited to 5 minutes

Brian Paulson (206 4th St. SW) and Joel Wollin (716 E Main St.) spoke.

6. CITY ENGINEER PROJECTS UPDATE

Public Works Director Matt Rynda provided an update.

7. WOLD POLICE STATION UPDATE

Rebecca Kurtz from Ehlers spoke on the topic.

Motion to approve moving into construction documents for the new Police Station.

Motion made by Mayor Jirik, Seconded by Councilmember Seiler.

Voting Yea: Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

a. Financial Options

b. Tax Impact Estimates

c. Design Update

8. PUBLIC HEARING(S) – 6:00 PM

a. None

9. ORDINANCE(S) FOR INTRODUCTION

Planning/Community Development Director Ken Ondich presented the ordinances for introduction. Police Chief Tim Appen spoke on the ordinances and answered any questions.

a. #354 Cannabis Zoning Ordinance Amendment

Motion to approve the first reading of Ordinance #354 Cannabis Zoning Ordinance Amendment.

Motion made by Councilmember Bass, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

b. #355 City Code Amendment

Motion to approve the first reading of Ordinance #355 City Code Amendment.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

10. ORDINANCE(S) FOR ADOPTION

a. #352- Mayoral Term

Motion to approve the second reading of Ordinance #352 Mayoral Term.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

11. RESOLUTIONS

- a. #24-11-18-01 - Approving Property Tax Abatement
City Administrator Joshua Tetzlaff and Jacob with Baker Tilly spoke on the abatement and answered any questions.
Motion to approve Resolution #24-11-18-01 Approving Property Tax Abatement
Motion made by Mayor Jirik; Motion died due to lack of second.
- b. #24-11-18-02 - Approving Certain Actions by the New Prague Economic Development Authority
Planning/Community Development Director Ken Ondich spoke on the resolutions to approve actions made by the EDA.
Motion to Approve #24-11-18-02 Approving the EDA's sale to Q5 Properties.
Motion made by Mayor Jirik, Seconded by Councilmember Seiler.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)
- c. #24-11-18-03 - Approving Certain Actions by the New Prague Economic Development Authority
Motion to Approve #24-11-18-03 Approving the EDA's sale to Bevcomm
Motion made by Councilmember Bass, Seconded by Councilmember Wolf.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)
- d. #24-11-18-04 Deferring Special Assessment for City of New Prague 2024 Street and Utility Improvement Project for Michael Hinderscheid (109 Lyndale Ave N) Against Certain Property Based Upon Age
Motion to Approve Resolution 24-11-18-04 to defer special assessment for 109 Lyndale Ave N for the 2024 Street & Utility Improvement Project.
Motion made by Councilmember Ryan, Seconded by Councilmember Wolf.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)
- e. #24-11-18-05 Deferring Special Assessment for City of New Prague 2024 Street and Utility Improvement Project for Gerald Stephens (703 Main St. E) Against Certain Property Based Upon Age
Motion to Approve Resolution 24-11-18-05 to defer special assessment for 703 Main St. E for the 2024 Street & Utility Improvement Project.
Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)
- f. #24-11-18-06 Deferring Special Assessment for City of New Prague 2024 Street and Utility Improvement Project for Gregory Wood (103 Lyndale Ave N) Against Certain Property Based Upon Age
Motion to Approve Resolution 24-11-18-06 to defer special assessment for 103 Lyndale Ave N for the 2024 Street & Utility Improvement Project.
Motion made by Councilmember Bass, Seconded by Councilmember Ryan.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

12. GENERAL BUSINESS

- a. Enterprise Fund Budget Presentations
Golf Course Manager Kurt Ruehling presented the Golf Club Department updates.
Public Works Director Matt Rynda presented the Sanitary and Storm Sewers updates.
Utilities General Manager Bruce Reimers presented the Water and Electric Department updates.
City Administrator Joshua Tetzlaff presented the Ambulance update.

13. MISCELLANEOUS

- a. Meeting Minutes
 - i. September 30, 2024, Utility Commission Meeting Minutes
 - ii. October 9, 2024, EDA Board Meeting Minutes
 - iii. October 9, 2024, Closed EDA Board Meeting Minutes
 - iv. October 16, 2024, Closed EDA Board Meeting Minutes

14. ADJOURNMENT

Motion to adjourn the meeting at 8:14 p.m.
Motion made by Councilmember Ryan, Seconded by Councilmember Bass.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator