



# CITY COUNCIL MEETING MINUTES

## City of New Prague

Monday, April 07, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

Mayor Jirik called the meeting to order at 6:00 p.m.

PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff Present: City Administrator Joshua Tetzlaff, Finance Director Robin Pikal,

a. Pledge of Allegiance

### 2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

### 3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. March 17, 2025 City Council Meeting Minutes

b. Claims for Payment: **\$185,637.43**

c. Call for Public Hearing on the Issuance of an On-Sale Intoxicating & Sunday Liquor License for Brickside 19

d. LG220 Lawful Gambling Application for Exempt Permit - American Legion Post 45

### 4. RECOGNIZING RETIREES

Mayor Jirik read Resolution 25-04-07-01 to honor Frank Bisek on his retirement.

a. Resolution #25-04-07-01 - Recognizing Frank Bisek

### 5. CITY ENGINEER PROJECTS UPDATE

Public Works Director Matt Rynda presented the City Engineer's project update and answered any questions.

a. April 7, 2025

**6. 2025 STREET AND UTILITY IMPROVEMENT PROJECT**

**a. Proposal for Materials Testing**

Matt Rynda explained the proposal for material testing.

Motion to approve the proposal for materials testing.

Motion made by Councilmember Ryan, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

**b. Resolution #25-04-07-02 - Declaring the Official Intent of City of New Prague to Reimburse Certain Expenditures**

Rebecca Kurtz from Ehlers presented the resolution for the 2025 street reconstruction project.

Motion to approve Resolution 25-04-07-02 - Declaring the Official Intent of City of New Prague to Reimburse Certain Expenditures

Motion made by Councilmember Wolf, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

**c. Pre-Sale Report**

Rebecca Kurtz presented the pre-sale report for the 2025 Street & Utility Improvement Project.

**d. Resolution #25-04-07-03 - Providing Issuance and Sale of General Obligation Bonds, Series 2025B**

Motion to approve Resolution 25-04-07-03 - Providing Issuance and Sale of General Obligation Bonds, Series 2025B

Motion made by Councilmember Wolf, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

**7. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA**

*Speakers limited to 5 minutes*

No speakers present.

**8. PUBLIC HEARING(S) – 6:00 PM**

**a. The Broz Event Venue at 212 W Main Street - Approval of the Issuance of an On-Sale Intoxicating and Sunday Liquor License**

The public hearing was opened and there were no speakers present.

Motion to close the public hearing.

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

Motion to approve the issuance of an On-Sale Intoxicating and Sunday Liquor License for The Broz Event Venue.

Motion made by Mayor Jirik, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- b. Le Fete Royale at 408 West Main Street - Approval of the Issuance of Consumption and Display Liquor License

The public hearing was opened and there were no speakers present.

Motion to close the public hearing.

Motion made by Councilmember Bass, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

Motion to approve the issuance of a Consumption and Display Liquor License for Le Fete Royale.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

## **9. POLICE STATION CAPITAL IMPROVEMENT PLAN**

- a. Pre-Sale Report

Rebecca Kurtz from Ehlers presented the pre-sale report for the Police Station Capital Improvement Plan.

- b. Resolution #25-04-07-04 - Providing for the Issuance and Sale of General Obligation Capital Improvement Bonds, Series 2025A

Motion to approve Resolution 25-04-07-04 - Providing for the Issuance and Sale of General Obligation Capital Improvement Bonds, Series 2025A

Motion made by Mayor Jirik, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

## **10. ORDINANCE(S) FOR INTRODUCTION**

## **11. ORDINANCE(S) FOR ADOPTION**

## **12. RESOLUTIONS**

- a. #25-04-07-05 - IUP #12-2025 - Rail Car Repair by Cypress Rail / New Prague Mill, LLC

Planning/Community Development Director Ken Ondich presented the resolution for the Rail Car Repair by Cypress Rail.

Bill Gibson from the Mill spoke and withdrew the resolution.

Motion to table the approval of Resolution 25-04-07-05 - IUP #12-2025 - Rail Car Repair by Cypress Rail / New Prague Mill, LLC

Motion made by Mayor Jirik, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- b. #25-04-07-06 - Variance #V2-2025 Lot Line Setbacks, Lot Width and Maximum Land Coverage at 100 2nd Ave SW as Proposed by the New Prague Mill, LLC  
Planning/Community Development Director Ken Ondich presented the resolution for a variance at the New Prague Mill.  
Motion to approve resolution 25-04-07-06 - Variance #V2-2025 Lot Line Setbacks, Lot Width and Maximum Land Coverage at 100 2nd Ave SW as Proposed by the New Prague Mill, LLC  
Motion made by Mayor Jirik, Seconded by Councilmember Seiler.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)
- c. #25-04-07-07 - Authorizing the Issuance of Bonds, Acknowledgement of Bids and Approving Authorization Process in Connection with the Planning and Construction of the Electrical Generating Plant  
General Manager Bruce Reimers presented the resolution for authorizing the issuance of bonds for the Electrical Generating Plant.  
Jerry Minar (213 1st St. SE) asked questions regarding the new generation plant.  
Motion to approve Resolution 25-04-07-07- Authorizing the Issuance of Bonds, Acknowledgement of Bids and Approving Authorization Process in Connection with the Planning and Construction of the Electrical Generating Plant  
Motion made by Councilmember Bass, Seconded by Councilmember Ryan.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)
- d. #25-04-07-08 - Declaring the Official Intent of City of New Prague to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds or other Obligations and Establishing Procedures for Additional Declarations of Official Intent  
General Manager Bruce Reimers presented the resolution for the reimbursement of certain expenditures.  
Motion to approve Resolution 25-04-07-08 - Declaring the Official Intent of City of New Prague to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds or other Obligations and Establishing Procedures for Additional Declarations of Official Intent  
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)
- Mayor Jirik called a 5-minute recess at 7:23 p.m.
- e. #25-04-07-09 - SCALE Regional Training Facility Discussion  
City Administrator Joshua Tetzlaff presented the resolution for the SCALE Regional Training Facility.  
Motion to approve Resolution 25-04-07-09 - Declaring the City of New Prague's Membership Intent with Regards to the Scott County Association for Leadership and Efficiency Regional Training Facility.  
Motion made by Mayor Jirik, Seconded by Councilmember Ryan.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)

- f. #25-03-17-04 - City Administrator Purchasing and Contracting Authority  
City Administrator Joshua Tetzlaff presented the resolution for the City Administrator Purchasing and Contracting Authority.  
Motion to approve Resolution 25-03-17-04 - Approving City Administrator Purchasing and Contracting Authority as amended with the removal of the 4th paragraph.  
Motion made by Councilmember Ryan, Seconded by Councilmember Bass.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)

### **13. GENERAL BUSINESS**

- a. POPS Committee Request  
City Administrator Joshua Tetzlaff presented the POPS committee request.  
Motion to send the POPS Committee Request back to the Park Board to discuss potential funding.  
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler  
Voting Abstaining: Councilmember Wolf  
Motion carried (4-0-1)
- b. ARPA Spending Summary  
City Administrator Joshua Tetzlaff presented the ARPA Spending Summary.
- c. Compensation Study RFP  
City Administrator Joshua Tetzlaff presented the Compensation Study RFP and answered any questions.  
Motion to approve the Compensation Study RFP with the discussed amendment to the benefit language and timeline.  
Motion made by Councilmember Bass, Seconded by Councilmember Wolf.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)
- d. Request to Expand Golf Board Membership  
City Administrator Joshua Tetzlaff presented the Golf Board's request to expand their Golf Board membership.  
Motion to deny the Golf Board's request to expand the Golf Board membership.  
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.  
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)
- e. Update on Backyard Chickens  
Planning/Community Development Director Ken Ondich presented the Planning Commission's update on backyard chickens. The consensus was made to have the Planning Commission continue their work on the backyard chickens.

**14. MISCELLANEOUS**

- a. Meeting Minutes
  - i. February 11, 2025 Park Board Meeting Minutes
  - ii. February 24, 2025 Utilities Commission Meeting Minutes
  - iii. February 25, 2025 Golf Board Meeting Minutes
  - iv. February 26, 2025 Planning Commission Meeting Minutes

**15. ADJOURNMENT**

Motion to adjourn the meeting at 8:51 p.m.

Motion made by Councilmember Seiler, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

ATTEST:

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Duane J. Jirik  
Mayor

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Joshua M. Tetzlaff  
City Administrator