



New Prague Police Department

City of New Prague In the Counties of Scott & Le Sueur

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Tim Applen, Chief of Police

MEMORANDUM

To: Honorable Mayor, Charles Nickolay; Members of the City Council, Shawn Ryan, Maggie Bass, Bruce Wolf, Rik Seiler and City Administrator, Joshua Tetzlaff

From: Tim Applen, Chief of Police/Emergency Manager

Date: Thursday, July 10, 2025

Subject: Renew Animal Control Contract dated January 2026 to December 2028

The animal control budget has remained constant over the last several years. The City has maintained a contract with Minnesota Critter Getters since 2007. The current contract was renewed in 2023 and expires on December 31, 2025. The monthly contracted price is \$1300.00 for the duration of the contract. This contract would increase the cost by \$100 per month to cover rising expenses for MN Critter Getter.

According to the contract, the retainer provides the following:

- 24-hour coverage
- Reasonable response times
- Record maintenance
- Compassion and quality care for all animals.
- Collection of fees for cities
- Animal impound facility
- Euthanasia/Disposal Cost—If an owner is not found and the animal has to be put down, the cost to the city (after verbal communication) is as follows:
 - Large dogs: (animals over 40 pounds) \$95.00 + \$30.00 charged to the city if the owner is not found;
 - Small dogs: (animals under 40 pounds) \$75.00 + 30.00 charged to the city if the owner is not found.
- Veterinary care, if needed (charged to city if owner is not found)
- Re-homing of unclaimed animals as capable
- DOA pick-up and disposal (dogs and cats)
- Nuisance animal control

There are additional stipulations in the contract regarding care and facility elements maintained by the provider.

Recommendation: Enter into this contract with Minnesota Critter Getters, with increase in the cost of contracted services from \$1300 to \$1400 monthly.