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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**CC:** JOSHUA M. TETZLAFF – CITY ADMINISTRATOR  
**FROM:** MATT RYNDA – PUBLIC WORKS DIRECTOR  
**SUBJECT:** SURPLUS CITY PROPERTY  
**DATE:** JULY 9, 2025

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The City has the following item that is no longer being used and would like the Council's approval to sell the 2011 Ford Crown Victoria. This Crown Victoria has been used by the police, planning and zoning, parks and now wastewater. Wastewater will be buying a 6-year-old police car from the New Prague police department to replace the Crown Victoria.



**Recommendation:**

Staff recommends that the City Council declare the 2011 Ford Crown Victoria as surplus property and authorize to sell this item.