



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, July 07, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Mayor Charles Nickolay called the meeting to order at 6:00 p.m.

PRESENT

Mayor Charles Nickolay

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Ondich, Finance Director Robin Pikal, Utilities General Manager Bruce Reimers, Police Chief Tim Applen and Public Works Director Matt Rynda

Others present: City Attorney Scott Riggs, Financial Advisor Rebecca Kurtz

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. June 16, 2025 City Council Meeting Minutes

b. Claims for Payment: **\$318,330.21**

c. Appointment of Accounting Technician

d. Call for Public Hearing on the Issuance of an On-Sale Intoxicating, Sunday Liquor and Off-Sale Liquor License for Neisen's Corner Bar II

e. LG220 MN Lawful Gambling Application for Exempt Permit for Scott Le Sueur Waterfowlers, Inc. on November 20, 2025, involving a raffle at the Park Ballroom, 300 Lexington Avenue South

f. LG220 MN Lawful Gambling Application for Exempt Permit for Fore Children's Foundation on August 22, 2025, involving a raffle and pull-tabs at New Prague Golf Club, 400 Lexington Avenue South

g. Request to Purchase Sprayer for Parks Department

4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

Speakers limited to 5 minutes

Dennis Tietz (Le Sueur County Commissioner), Brian Paulson (206 4th St SW), Austin Reville (222 2nd Ave SW), Sandra Tietz (1410 3rd St SE) and Mary Hagel (1437 10th St Cir SE) spoke.

5. PUBLIC HEARING(S) – 6:00 PM

- a. None

6. CITY ENGINEER PROJECTS UPDATE

Public Works Director Matt Rynda provided a project update.

- a. July 7, 2025

7. ORDINANCE(S) FOR INTRODUCTION

- a. None

8. ORDINANCE(S) FOR ADOPTION

- a. None

9. RESOLUTIONS

- a. #25-07-07-01 - Approving Variance #V5-2025 - Front Deck / Landing at 305 4th Street NW by Matthew Egan

Planning/Community Development Director Ken Ondich presented the resolution to approve Variance #V5-2025.

Motion to Approve Resolution 25-07-07-01 - Approving Variance #V5-2025 - Front Deck / Landing at 305 4th Street NW by Matthew Egan.

Motion made by Councilmember Wolf, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- b. #25-07-07-02 - Approving Variance #V6-2025 - Drive-Through in Front Yard at 100 Alton Ave. SE by LaMacchia Group

Planning/Community Development Director Ken Ondich presented the resolution to approve Variance #V6-2025.

Motion to Approve Resolution 25-07-07-02 - Approving Variance #V6-2025 - Drive-Through in Front Yard at 100 Alton Ave. SE by LaMacchia Group

Motion made by Councilmember Ryan, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

10. GENERAL BUSINESS

- a. Petition to Request Public Vote

City Administrator Joshua Tetzlaff presented the petition to request public vote.

City Attorney Scott Riggs explained the petition and how the Council could direct staff to pursue other financing options.

Rebecca Kurtz from Ehlers provided an explanation on other financing options to fund the Police Station Addition.

A motion was made to direct staff to pursue dual paths for funding and bring more information back to the next City Council meeting.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

b. Compensation Study Peer List Discussion

City Administrator Joshua Tetzlaff presented the Compensation Study Peer List.

Motion to approve using the first two lists on the provided memo for the Compensation Study, along with adding some cities that are similar in size to New Prague.

Motion made by Mayor Nickolay, Seconded by Councilmember Ryan.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

c. Long-Term Financial Plan

City Administrator Joshua Tetzlaff presented the Long-Term Financial Plan.

Motion to postpone the Long-Term Financial Plan to a later, to be determined, date.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

11. MISCELLANEOUS

a. North Memorial Ambulance Update

City Administrator Joshua Tetzlaff provided an update on the North Memorial Ambulance.

b. Meeting Minutes

i. May 27, 2025 Utility Commission Meeting Minutes

ii. May 27, 2025 Golf Board Meeting Minutes

iii. May 28, 2025 Planning Commission Meeting Minutes

c. Discussion of Items not on the Agenda

12. ADJOURNMENT

Motion to adjourn the meeting at 7:36 p.m.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

ATTEST:

Charles Nickolay
Mayor

Joshua M. Tetzlaff
City Administrator