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MEMORANDUM

TO: Mayor and City Council
Joshua Tetzlaff, City Administrator

FROM: Chris Knutson, PE (Lic. MN)

DATE: January 16, 2025

RE: 2025 Street and Utility Improvements
Resolution Approving Plans and Specifications and Ordering Advertisement for Bids
SEH No. NEWPR 179117

APPROVING PLANS AND ORDERING ADVERTISEMENT FOR BIDS

Plans and Specifications for the 2025 Street and Utility Improvements Project are significantly complete with the next step in the public improvement process to Approve Plans and Specifications and Ordering the Advertisement for Bids.

The project is scheduled to begin advertising in the New Prague Times on January 30, 2025, as well as on the SEH and QuestCDN websites that same week. The Bid Opening is proposed to be an electronic online bid opening scheduled for **10:00 a.m. on Friday, February 21, 2025**, with consideration of award by the City Council at the March 3rd meeting.

A “Plan Review Open House” was held on January 8th to give residents another opportunity to see what is planned and to meet with city and engineering staff.

STAFF/ENGINEER RECOMMENDATION

It is recommended that the City Council approve the attached Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for the 2025 STREET AND UTILITY IMPROVEMENT PROJECT.

cdk

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Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 11 Civic Center Plaza, Suite 200, Mankato, MN 56001-7710

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ADVERTISEMENT FOR BIDS

2025 Street and Utility Improvement Project
New Prague, Minnesota
SEH No. NEWPR 179117
SAP Nos. 237-110-001 and 237-590-001

Notice is hereby given that Online Bids will be received by the New Prague City Administrator until 10:00 a.m., Friday, February 21, 2025, via [QuestCDN](#) for the furnishing of all labor and material for the construction of the 2025 Street and Utility Improvement Project.

The bid opening will be conducted via Microsoft Teams, at which time they will be publicly opened and read aloud:

2025 Street and Utility Improvement Project, New Prague, Minnesota, Bid Opening
Friday, February 21, 2025, 10:00 a.m. (CDT)

Please join my meeting from your computer, tablet or smartphone: <https://bit.ly/3C9Hdyf>

Or call in (audio only)
+1 872-242-7640,, 656145261# United States, Chicago
Phone Conference ID: 656 145 261#

Any person monitoring the meeting remotely may be responsible for any documented costs. Message and data rates may apply.

Major quantities for the Work include:

Quantity	Item
9,700 LIN FT	REMOVE CURB AND GUTTER
21,900 SQ YD	REMOVE BITUMINOUS PAVEMENT (P)
2,700 SQ YD	REMOVE DRIVEWAY OR WALK
20,100 CU YD	EXCAVATION-COMMON (EV) (P)
14,500 CU YD	SELECT GRANULAR EMBANKMENT (CV) (P)
22,700 SQ YD	GEOTEXTILE FABRIC, TYPE 4 (P)
5,300 CU YD	AGGREGATE BASE (CV) CLASS 5 (P)
4,50 TONS	TYPE SP 9.5 AND 12.5 BITUMINOUS MIXTURES
9,050 LIN FT	6" PERF HDPE PIPE DRAIN
36,700 SQ FT	4" AND 6" CONCRETE WALK
10,500 LIN FT	CONCRETE CURB & GUTTER, DESIGN B418 and B618
2,300 SQ YD	7" CONCRETE DRIVEWAY PAVEMENT
400 SQ FT	TRUNCATED DOMES
1 LUMP SUM	TRAFFIC CONTROL
1,100 CU YD	BOULEVARD TOPSOIL BORROW (CV)
16,000 SQ YD	TURF ESTABLISHMENT, TEMPORARY AND PERMANENT
35 EACH	REMOVE MANHOLE (STORM)
2,050 LIN FT	REMOVE PIPE SEWER (STORM)
1,080 LIN FT	ABANDON STORM SEWER
101 EACH	YARD DRAIN (LAWN SUMP CATCH BASIN TOTAL UNIT)
3,700 LIN FT	8" TO 24" STORM SEWER
49 EACH	CASTING ASSEMBLY
235 LIN FT	CONSTRUCT STORM DRAINAGE STRUCTURE
112 EACH	SANITARY SEWER SERVICES
3,700 LIN FT	4" PVC SANITARY SEWER SERVICE PIPE
4,220 LIN FT	8" SDR-35 PVC SANITARY SEWER (REGARDLESS OF DEPTH)

<u>Quantity</u>	<u>Item</u>
87 LIN FT	CONSTRUCT SANITARY MANHOLE DESIGN 4007
4,000 LIN FT	REMOVE WATER MAIN
1,160 LIN FT	ABANDON SANITARY FORCE MAIN
1 LUMP SUM	TEMPORARY WATER SERVICE
10 EACH	HYDRANT SYSTEM
21 EACH	6" AND 8" GATE VALVE & BOX
101 EACH	1" WATER SERVICES
4,450 LIN FT	6" OR 8" C900 PVC WATER MAIN W/TRACER WIRE
1,550 POUNDS	WATER MAIN FITTINGS

The Bidding Documents may be seen at the Issuing Office of SEH located at 11 Civic Center Plaza, Suite 200, Mankato, MN 56001-7710, 507.388.1989, Chris Knutson, 507.237.8383, cknutson@sehinc.com.

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the "Project Bid Information" link and by entering eBidDoc™ Number 9487215 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

For this project, bids will **ONLY** be received electronically. Contractors submitting an electronic bid **will** be charged an additional \$42 at the time of bid submission via the online electronic bid service QuestCDN.com. To access the electronic Bid Worksheet, download the project document and click the online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted. Bids shall be completed according to the Bidding Requirements prepared by SEH dated January 21, 2025.

In addition to digital plans, paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$150.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

This Work shall be subject to minimum wages and labor standards in accordance with the Minnesota Department of Labor and Industry.

The City of New Prague reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the City of New Prague.

Joshua Tetzlaff
City Administrator
New Prague, Minnesota