



# ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

## City of New Prague

Wednesday, August 13, 2025 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

The meeting was called to order by EDA President Brent Quast at 7:30 a.m. with the following members present: Brent Quast, Eric Krogman, Austin Reville, Nick Slavik and Charles Nickolay.

Members Absent: Troy Pint and Bruce Wolf

City Staff Present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Ondich and Finance Director Robin Pikal.

Others Present: Jo Foust (Scott County CDA), Scott Riggs (City Attorney), Rebecca Kurtz (City Financial Advisor, Ehlers) and Shawn Ryan (City Council)

### 2. CONSENT AGENDA

Motion to approve the consent agenda was made by Reville, seconded by Slavik.

Motion carried (5-0)

- a. July 9, 2025 Meeting Minutes  
July 9, 2025 Closed Meeting Minutes
- b. Claims for Payment: **\$30.26**

### 3. PUBLIC HEARING

Resolution #25-08-13-01 - Adopting a Modification to the Development Plan for and the Boundaries of Development District No. 1

Tetzlaff provided an overview of the modification of the Development Plan and Boundaries of Development District #1 which would encompass the entire City Limits. City Attorney Riggs noted that the EDA likely had taken this action years ago, but staff was unable to find documentation and that it was really more of a ministerial step to cover the entire city limits. Tetzlaff added that this action would likely be reviewed every few years going forward.

The public hearing was opened by Quast at 7:34 a.m.

No public comment were received.

Motion to close the public hearing at 7:34 a.m. was made by Nickolay, seconded by Slavik.

Motion carried (5-0)

Motion to approve Resolution #25-08-13-01 was made by Quast, seconded by Reville.

Motion carried (5-0)

### 4. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Jo Foust with the Scott County CDA noted that visits had occurred recently with Marquardt Jewelry and Quality Flow while also noting that 13 visits had occurred year to date.

**5. BUSINESS UPDATES**

a. August 2025

Ondich presented the monthly update.

**6. CDA UPDATE**

Jo Foust from the Scott County CDA stated that they are having a broker event at Canterbury Park on September 18<sup>th</sup>. She also noted that the deadline for the CEO Next Program was approaching and that they would once again have a booth at the MnCAR event on November 6<sup>th</sup>.

**7. SCHOOL DISTRICT UPDATE**

No update.

**8. EXECUTIVE DIRECTORS REPORT**

Tetzlaff noted that five additional businesses had filed with the Secretary of State in New Prague with most being home based businesses. He noted that the EDA would begin budget discussions at the September Meeting.

**9. MISCELLANEOUS**

Nickolay stated that it was brought to his attention at Czech Out New Prague that the mural on the side of the Edward Jones building was in need of restoration and that the Czech Heritage Club was looking into grant funding to restore it and that he felt there were other murals that should be looked at particularly throughout downtown as the Planning Commission is reviewing the Zoning Ordinance and possible establishment of a historic district. He just wanted to bring the matter to the attention of the EDA.

**10. ADJOURNMENT**

Motion to adjourn the meeting at 7:43 a.m. was made by Krogman, seconded by Slavik.

Motion carried (5-0)

Respectfully Submitted,

Joshua M. Tetzlaff  
City Administrator / EDA Executive Director