



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, September 16, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

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1. CALL TO ORDER

Mayor Duane Jirik called the meeting to order at 6:02 PM.

PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff present: City Administrator Joshua Tetzlaff, Planning/Community Development Director Ken Odich, Finance Director Robin Pikal, Police Chief Tim Applen, Public Works Director Matt Rynda

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the Regular Agenda:

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. CONSENT AGENDA

(The following agenda items are considered to be non-controversial and routine in nature. They will be handled with one motion of the City Council. Council members may request that specific items be removed from the Consent Agenda and be acted upon separately.)

Motion to approve the Consent Agenda

Motion made by Councilmember Bass, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Claims for Payment: \$965,126.41

b. Financial Summary Report

c. Premise Extention - Ettlins Cafe Oktoberfest

d. Temporary On-Sale Liquor License - St. Wenceslaus/St. John the Evangelist

e. Firemen's Relief Association Bylaw Update

4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

(Speakers limited to 5 minutes.)

No members of the public present to speak.

5. CITY ENGINEER PROJECTS UPDATE

City Engineer Chris Knutson provided a brief update.

- a. September 16, 2024

6. 2024 STREET & UTILITY IMPROVEMENT PROJECT

Motion to adopt Resolution #24-09-16-01

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. Resolution #24-09-16-01 - Declaring Cost to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for Hearing on Proposed Assessment

7. PUBLIC HEARING(S) – 6:00 PM

- a. None

8. ORDINANCE(S) FOR INTRODUCTION

9. ORDINANCE(S) FOR ADOPTION

10. RESOLUTIONS

Motion to adopt Resolution #24-09-16-02

Motion made by Mayor Jirik, Seconded by Councilmember Wolf.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. Resolution #24-09-16-02 - Adopting 2024 Property Tax Levy for Taxes Payable 2025

11. GENERAL BUSINESS

- a. 2025 Health & Dental Insurance

City Administrator Joshua Tetzlaff presented his recommendation for the 2025 Health & Dental Insurance Changes.

Motion to adopt the 2025 Health & Dental Insurance Recommendations

Motion made by Mayor Jirik, Seconded by Councilmember Seiler.

Voting Yea: Mayor Jirik, Councilmember Seiler

Voting Nay: Councilmember Ryan, Councilmember Bass, Councilmember Wolf

Motion failed (2-3)

Second Motion to Approve the recommendation with the following compromise:

HSA Contribution Single \$1125 & Family \$2250

Motion made by Councilmember Wolf, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Voting Nay: Councilmember Ryan

Motion carried (4-1)

- b. Tax Abatement for 54 Unit Market Rate Apartment and Call for Hearing

Motion to Call for Hearing for Tax Abatement for 54 Unit Market Rate Apartment

Motion made by Councilmember Bass, Seconded by Councilmember Ryan.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- c. Charter Commission Recommendation

Motion to Call for Public Hearing for changing the Mayoral Term from two-year to four-years

Motion made by Councilmember Ryan, Seconded by Councilmember Bass.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

12. MISCELLANEOUS

- a. North Memorial Health Ambulance Q2 2024 Update
Mayor Jirik provided context as to North Memorial's Update
- b. Discussion of Items not on the Agenda
Finance Director Robin Pikal relayed information about Early Voting.

13. ADJOURNMENT

Motion made by Councilmember Bass, Seconded by Councilmember Seiler to adjourn the meeting at 7:12 PM.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator