



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, April 01, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Mayor Duane Jirik called the meeting to order at 6:00 p.m.

PRESENT

Mayor Duane Jirik
Councilmember Shawn Ryan
Councilmember Maggie Bass
Councilmember Rik Seiler
Councilmember Bruce Wolf

Staff present: Planning/Community Development Director Ken Ondich, Finance Director Robin Pikal, Police Chief Tim Applen, Public Works Director Matt Rynda, and Fire Chief Steve Rynda

Others present: City Attorney Scott Riggs

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan to approve the Regular Agenda. Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

3. CONSENT AGENDA

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler to approve the Consent Agenda. Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

- a. Meeting Minutes
 - i. March 4, 2024, City Council Meeting Minutes
 - ii. March 11, 2024, City Council / Planning Commission Joint Meeting Minutes
 - iii. March 18, 2024, City Council Meeting Minutes
- b. Claims for Payment: **\$316,157.58**
- c. Appointment of Two Firefighters
- d. Appointment of Wastewater Treatment Plant Operator Position
- e. Appointment of Streets Position
- f. 1-Day Temporary On-Sale Liquor License for Giesenbrau Bier Co on May 4, 2024

4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

Gary Whiteis, 1406 9th St SE, addressed the Council.

5. CITY ENGINEER PROJECTS UPDATE

a. April 1, 2024

City Engineer Chris Knutson provided a memo regarding various project updates taking place around the city.

6. MAIN STREET RECONSTRUCTION PROJECT

a. Change Order #31

Motion made by Councilmember Wolf, Seconded by Councilmember Bass to approve the Change Order as presented.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

7. MHFA WORKFORCE HOUSING PROGRAM

a. 54-Unit Apartment Complex Project

Planning/Community Development Director Ken Ondich provided a brief overview. Baker Tilly

Municipal Advisor Director Mikaela Huot addressed the Council and stood for questions. City Council is in support of up to a 100% local match in funding.

8. PUBLIC HEARING(S) – 6:00 PM

9. ORDINANCE(S) FOR INTRODUCTION

10. ORDINANCE(S) FOR ADOPTION

11. RESOLUTIONS

a. Resolution #24-04-01-01 - Providing for the Issuance and Sale of General Obligation Bonds, Series 2024A, in the Proposed Aggregate Principal Amount of \$4,745,000.

Motion made by Councilmember Ryan, Seconded by Councilmember Bass to approve Resolution #24-04-01-01.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

12. GENERAL BUSINESS

a. Police Department Policy Manual Update

Police Chief Tim Applen provided background and updates. Motion made by Councilmember Seiler, Seconded by Mayor Jirik to adopt the police policy manual update.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

13. MISCELLANEOUS

a. Discussion of Items not on the Agenda

- Councilmember Wolf inquired whether the City Center area parcel is going to be used as a staging area for the street improvements. Public Works Director Matt Rynda said no.

Councilmember Wolf also asked about what portion of the water main the City is responsible for.

Public Works Director Rynda advised that Utilities is responsible for the portion from the water main into the house. Previously, Utilities was responsible for the portion from the water main to the road right of way (or curb box).

14. ADJOURNMENT

Motion made by Councilmember Ryan, Seconded by Councilmember Seiler to adjourn the meeting at 7:13 p.m.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator