



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, June 01, 2026 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

PRESENT

Mayor Charles Nickolay

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff Present: City Administrator Joshua Tetzlaff, Community Development Director Ken Ondich, Finance Director Robin Pikal, Police Chief Tim Applen and Public Works Director Matt Rynda

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. CONSENT AGENDA

Motion to approve the consent agenda with an update to the Claims for Payment, updating the New Day Church payment to \$1,687,428.81 to include closing costs, etc.

Motion made by Councilmember Seiler, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. May 18, 2026 City Council Meeting Minutes

b. Claims for Payment: **\$1,898,158.33**

c. Minnesota Baseball Association 2026 Bid/Agreement for Hosting MBA State Tournament

4. GOVERNMENT AGENCY UPDATES

Dennis Tietz, Le Sueur County Commissioner, spoke.

5. PUBLIC FORUM

No speakers.

6. PUBLIC HEARING(S) – 6:00 PM

a. None

7. CITY ENGINEER PROJECTS UPDATE

Chris Knutson, City Engineer, provided a brief project update and answered questions.

- a. June 1, 2026

8. 2026 STREET IMPROVEMENT PROJECT

Chris Knutson, City Engineer, presented the resolution to accept bids for the 2026 project.

- a. Resolution #CC-26-06-01-01 - Accepting Bids

Motion to approve Resolution #CC-26-06-01-01 - Accepting Bids

Motion made by Councilmember Wolf, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- b. Proposal for Construction and Post-Construction Services

Motion to approve the proposal for construction and post-construction services with SEH.

Motion made by Councilmember Wolf, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

9. 1ST AVENUE SE/CSAH 60 TURNBACK

Chris Knutson, City Engineer, presented the proposal for engineering services regarding the 1st Avenue SE/CSAH 60 Turnback.

Motion to approve the proposal for engineering services.

Motion made by Mayor Nickolay, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. Proposal for Engineering Services

10. ORDINANCE(S) FOR INTRODUCTION

- a. None

11. ORDINANCE(S) FOR ADOPTION

Motion to approve the second reading and adoption of Ordinance #362 - Massage Therapy Licensing

Motion made by Councilmember Bass, Seconded by Councilmember Ryan.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

*Amendment to the approval of the Ordinance

Motion to approve the effective date changing to January 1st, 2027

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

- a. #362 - Massage Therapy Licensing

12. RESOLUTIONS

- a. #CC-26-06-01-02 - Adopting an Amended Official 2026 Fee Schedule
Ken Ondich, Community Development Director, presented the resolution amending the fee schedule.
Motion to approve Resolution #CC-26-06-01-02 - Adopting an Amended Official 2026 Fee Schedule
Motion made by Councilmember Bass, Seconded by Mayor Nickolay.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0)
- b. #CC-26-06-01-03 - Election Polling Location
Robin Pikal, Finance Director, presented the Resolution to change the Election Polling Location
Motion to approve Resolution #CC-26-06-01-03 - Election Polling Location
Motion made by Mayor Nickolay, Seconded by Councilmember Ryan.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0)
- c. #CC-26-06-01-04 - Approving Recommendations for City Charter Commission Appointments
Motion to approve Resolution #CC-26-06-01-04 - Approving Recommendations for City Charter
Commission Appointments
Motion made by Mayor Nickolay, Seconded by Councilmember Wolf.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0)
- d. #CC-26-06-01-05 - Approving Conditional Use Permit #C2-2026 and Variance #V2-2026
Ken Ondich, Community Development Director, presented the resolution to approve the condition use
permit and variance.
Motion to approve Resolution #CC-26-06-01-05 - Approving Conditional Use Permit #C2-2026 and
Variance #V2-2026
Motion made by Mayor Nickolay, Seconded by Councilmember Bass.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0)

13. GENERAL BUSINESS

- a. Designation of 18-Day Absentee Voting Period for City-Administered Elections
Robin Pikal, Finance Director, presented the change in the absentee voting period.
Motion to approve the Designation of 18-Day Absentee Voting Period for City-Administered Elections.
Motion made by Councilmember Seiler, Seconded by Mayor Nickolay.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0)

14. MISCELLANEOUS

- a. Meeting Minutes
 - i. March 24, 2026 Golf Board Meeting Minutes
 - ii. April 22, 2026 Planning Commission Meeting Minutes
 - iii. April 27, 2026 Utilities Commission Meeting Minutes
 - iv. April 27, 2026 Golf Board Meeting Minutes
- b. Discussion of Items not on the Agenda

15. ADJOURNMENT

Motion to adjourn the meeting at 7:19 p.m.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

ATTEST:

Charles L. Nickolay
Mayor

Joshua M. Tetzlaff
City Administrator