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## MEMORANDUM

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**TO:** GOLF BOARD  
**FROM:** KURT RUEHLING, GM / DIRECTOR OF GOLF  
**SUBJECT:** MONTHLY DEPARTMENT REPORT – GOLF OPERATION  
**TODAY'S DATE:** JANUARY 21ST, 2025

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### **Since the last meeting...**

- Michelle and I have been reorganizing the office, making it more functional and efficient. This has included rearranging the layout and sorting through files...so far so good!
- We hosted a very, very successful Patron Appreciation Open House that generated over \$35,000.00 in membership sales, merchandise sales, food sales, and beverage sales...compared to 2024 when we collected about \$18,000.00
- We have collected over 100 early-pay memberships, which is very encouraging!

### **Currently working on...**

- Updating the website with 2025 information...adding links when necessary. Focus is on a more informative Junior Golf section
- Fine-tuning Chamber Bingo...we are having microphone issues. I have spoken to Bruce Reimers from the City and Member, Steve Korum, both experts, and they both believe it is a "3<sup>rd</sup> floor output issue". I will keep everyone posted on how this progresses
- Entering purchase orders to prepare for merchandise delivery
- Resolving some ongoing "glitches" with the Lightspeed Restaurant software

### **Before the next meeting...**

- Would like the website updates to be completed
- Continue to get Michelle Mulvihill "settled in" to her new position
- Have the Lightspeed Restaurant software communicate perfectly with City Hall

RESPECTFULLY SUBMITTED,  
KURT RUEHLING