



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, June 03, 2024 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Mayor Duane Jirik called the meeting to order at 6:00 p.m.

PRESENT

Mayor Duane Jirik
Councilmember Shawn Ryan
Councilmember Maggie Bass
Councilmember Rik Seiler
Councilmember Bruce Wolf

Staff present: City Administrator Josh Tetzlaff, Planning/Community Development Director Ken Ondich, Police Chief Tim Applen, Public Works Director Matt Rynda, and Fire Chief Steve Rynda

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion made by Councilmember Ryan, Seconded by Councilmember Wolf to approve the Regular Agenda.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).

3. CONSENT AGENDA

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf to approve the Consent Agenda as amended, with the removal of the May 20, 2024, City Council Meeting Minutes.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0).

- a. Meeting Minutes
 - i. May 20, 2024, City Council Meeting Minutes
 - ii. May 20, 2024, Special City Council Meeting Minutes - Closed
- b. Claims for Payment: **\$140,722.96**
- c. City Building Roof Replacement
- d. 1-Day Temporary On-Sale Liquor License for the Church of St. Wenceslaus on August 11, 2024
- e. Call for Public Hearing on the Issuance of an On-Sale Intoxicating Liquor License and Sunday Liquor License for The Rusty Spoke
- f. Honeywell, Inc. Litigation

4. CITY ENGINEER PROJECTS UPDATE

a. June 3, 2024

Public Works Director Matt Rynda provided a brief update.

5. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA

No members of the public spoke at this meeting.

6. PUBLIC HEARING(S) – 6:00 PM

7. ORDINANCE(S) FOR INTRODUCTION

8. ORDINANCE(S) FOR ADOPTION

9. RESOLUTIONS

a. Joint Resolution #24-06-03-01 with Helena Township Annexing Robert Yost Property at 1536 W 280th Street

Planning/Community Development Director Ondich provided context. Motion made by Mayor Jirik, Seconded by Councilmember Seiler to approve Joint Resolution #24-06-03-01.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

b. Resolution #24-06-03-02 - Denying Variance #V2-2024 for a 21.2' Front Setback and a 5' Setback to the Edge of the Conservation Easement Located at 703 7th St NE, as Proposed by Michael Weinandt
Planning/Community Development Director Ondich gave a summary. Motion made by Councilmember Seiler, Seconded by Councilmember Wolf to approve Resolution #24-06-03-02.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

c. Resolution #24-06-03-03 - Governing Write-In Vote Counting for the City of New Prague
Planning/Community Development Director Ondich provided background and answered questions. Motion made by Councilmember Bass, Seconded by Councilmember Ryan to approve Resolution #24-06-03-03.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

d. Resolution #24-06-03-04 - Declaring the Official Intent of City of New Prague to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds or Other Obligations and Establishing Procedures for Additional Declarations of Official Intent
City Administrator Tetzlaff provided a summary. Motion made by Councilmember Bass, Seconded by Councilmember Wolf to approve Resolution #24-06-03-04.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

10. GENERAL BUSINESS

a. Appointment of Park Board Member

Motion made by Councilmember Bass, Seconded by Councilmember Seiler to appoint Debra Tharaldson to the 1-year partial Park Board term.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

b. Helena Township Space Request

City Administrator Tetzlaff provided background. Motion made by Mayor Jirik, Seconded by Councilmember Bass to leave the situation as it currently exists with Helena Township using space at the fire station and entertain further discussion down the road.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

c. Fire Department/Air Pack Discussion

City Administrator Tetzlaff and Fire Chief Steve Rynda provided context and addressed questions. Discussion was had. No action was taken.

11. MISCELLANEOUS

a. North Memorial Health Ambulance Statements

b. Meeting Minutes

i. Utilities

ii. Park

iii. Planning

c. Discussion of Items not on the Agenda

- Councilmember Seiler inquired of any flooding around the city, and Public Works Director Rynda shared some problem areas. Rynda further advised that the wastewater treatment plant averages 650,000 gallons on an average day, and when the city gets high rainfalls like we just had it jumps over 2.5 million gallons.
- Councilmember Wolf inquired about the Park Board April meeting minutes. Discussion was had about whether board and commission unapproved meeting minutes should be included in the Council packet.
- Councilmember Ryan stated he received questions from the public regarding New Prague Police officers patrolling in surrounding jurisdictions. Police Chief Applen shared that New Prague officers have been participating in the Toward Zero Deaths Safe Roads Grant. Toward Zero Deaths is a state-funded grant paid out as overtime and it doesn't take officers away from their regular patrol shifts in New Prague. Councilmember Ryan also mentioned the Golf Club's dump truck is severely outdated. Public Works Director Rynda said he has been in communication with Jeff about it.
- Public Works Director Rynda shared that the Fox 9 Town Ball Tour game is Wednesday, June 5th. It will be aired on the 5:00 p.m., 9:00 p.m., and 10:00 p.m. news. The Orioles will play at 7:30 p.m. and the 13/14u teams will play a game before.
- Planning/Community Development Director Ondich advised that he and Mayor Jirik participated in the 2nd annual County Bus Tour on May 29th. They visited each city's industrial and commercial sites. In addition, Ondich stated the city has received several phone calls regarding the demolition of the woods north of Ironwood Avenue and Cherrywood on the northeast side of town and outside of city limits. It's a 7-8 acre wooded area that was completely cleared. Key Land Homes has a purchase agreement for 60 acres. The city spoke with the county, who advised there was no ordinance to prevent the trees from coming down. Key Land Homes will have to provide for park dedication. Councilmember Wolf asked what the park dedication amount is in physical acreage, and Ondich stated about 12%.
- Police Chief Applen shared that he will be participating in the cannabis legislative update scheduled for Wednesday, June 5th.

- Public Works Director Rynda shared that the city has been able to make several improvements to the Memorial Park Baseball Stadium because of the money that was raised when the city hosted the state tournament five years ago. Approximately \$6,000 worth of upgrades have been made in the last two weeks. The city is fencing in the new bullpen on the third base side and replacing some fencing.

12. ADJOURNMENT

Motion made by Councilmember Seiler, Seconded by Councilmember Bass to adjourn the meeting at 7:00 p.m.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator