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## **MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL

**FROM:** JOSHUA TETZLAFF, CITY ADMINISTRATOR

**SUBJECT:** APPROVAL OF 2024 TOBACCO LICENSES

**DATE:** DECEMBER 14, 2023

Enclosed for your review are the fourteen (14) tobacco licenses for the 2024 calendar year.

The annual fee for this type of license is \$200.00.

All the required materials have been submitted along with payment of fees. There are no outstanding property taxes or utility bills.

## Recommendation

Staff recommends approval of the 2024 Tobacco Licenses.