



SPECIAL CITY COUNCIL MEETING MINUTES

City of New Prague

Thursday, November 30, 2023 at 5:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

Mayor Duane Jirik called the Special Meeting to order at 5:00 p.m.

PRESENT

Mayor Duane Jirik

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

2. APPROVAL OF REGULAR AGENDA

Motion made by Councilmember Seiler, Seconded by Councilmember Ryan to approve the Regular Agenda.
Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

a. 2024 Budget Discussion

City Administrator Josh Tetzlaff provided an update regarding the City of New Prague's preliminary tax levy. Le Sueur County is also reporting the wrong amount, as they used the same information Scott County received. City Administrator Tetzlaff advised that the City is working with Kennedy & Graven regarding further guidance. City Administrator Tetzlaff gave a summary of what happened:

In September, City Council approved its preliminary (not to exceed) levy of \$5,114,295, roughly a 5% increase over the 2023 levy, with full intent of lowering it from there. City staff then completed a form required by Scott County and submitted it back, along with [Resolution #23-09-18-02](#). Scott County contacted City staff advising that some of the numbers didn't align and requested the City make the proper modifications and send it back. Scott County advised that the resolution amount should match the total of Column C in the *Payable 2024 "Truth in Taxation" Proposed Levy Certification form*. The modifications were made and the City resubmitted the form to Scott County, who then submitted New Prague's preliminary tax levy data to the State. The City interpreted the form incorrectly.

Discussion was had, and staff is going to continue working on the budget.

3. ADJOURNMENT

Motion made by Councilmember Bass, Seconded by Councilmember Wolf to adjourn the meeting at approximately 6:27 p.m.

Voting Yea: Mayor Jirik, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0).

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator