



Building a Better World
for All of Us®

MEMORANDUM

TO: Mayor and City Council
Joshua Tetzlaff, City Administrator

FROM: Chris Knutson, PE (Lic. MN)

DATE: December 14, 2023

RE: Project Updates

See below for updates on current SEH Projects for the City of New Prague.

MAIN STREET (TH19) IMPROVEMENTS PROJECT

The Contractor has reviewed and approved the final change order modifying the warranty period. We have begun putting together the final pay application and requesting closeout documentation..

2022 STREET AND UTILITY IMPROVEMENTS (COLUMBUS AVENUE)

The final pay application and change order are included for approval with today's meeting.

2023 STREET AND UTILITY IMPROVEMENTS

The project has reached substantial completion and will be on hold until the spring.

2024 STREET AND UTILITY IMPROVEMENTS PROJECT

A 40% design meeting and private utility meeting have been held on the project. A field review of trees was conducted to determine required removals. The neighborhood open house meeting is scheduled for January 10th, the invitation is attached.

HSIP 10TH AVENUE SE-1ST STREET SE RRFB

The project is substantially complete. The contractor is waiting for the RRFB unit with delivery likely in February/March. A temporary crosswalk sign has been installed for now. The first pay application is included in the consent agenda.

cdk

x:\ko\in\newpr\common\council meetings\112023 cc project updates.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 11 Civic Center Plaza, Suite 200, Mankato, MN 56001-7710

507.388.1989 | 877.316.7636 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



City of New Prague

In the Counties of Scott & Le Sueur

118 CENTRAL AVENUE NORTH · NEW PRAGUE, MINNESOTA 56071 · PHONE (952) 758-4401
www.ci.new-prague.mn.us

Matt Rynda
Director of Public Works

YOU'RE INVITED TO A PLAN REVIEW OPEN HOUSE FOR THE 2024 STREET AND UTILITY IMPROVEMENT PROJECT

A plan review Open House for the proposed 2024 Street and Utility Improvement Project will held on **Wednesday, January 10, 2024, from 6:00 p.m. to 7:30 p.m.** in the New Prague City Hall. This is an "Open House", so come when you can, and stay as long as you'd like. This open house is intended to give residents and the public an opportunity to meet with city staff and the engineering designers from SEH to look over the construction plans and review the work proposed on the project. This is also the time to go over questions one might have about the project before construction begins.

The project will be advertised in February for review by area contractors who will consider bidding on the project. The project is expected to bid on February 23, 2024, with the City Council considering an award of the bids at their March 4, 2024, meeting. Construction is expected to begin sometime in April. Once the contractor is determined, a better schedule will be provided. Additional information about the construction process will also be mailed out to affected residents before construction begins.

The streets included in the proposed project include:

- Lyndale Avenue from Main Street to Fourth Street NE
- Lexington Avenue from Main Street to Second Street NE
- First Street NE from Pershing Avenue N to Lexington Avenue N
- Second Street NE from Lyndale Avenue N to Lexington Avenue N
- Third Street NE from Sunset Avenue N to Sunrise Avenue N
- Sixth Street NE from cul-de-sac to Pershing Avenue N
- Sunset Avenue N from 2nd Street NE to 3rd Street NE
- First Street SE from Lexington Avenue S to Seventh Street SE
- Several areas of sidewalk only improvements are also being proposed on 2nd Street NE, 3rd Street NE, and 1st Street SE.

The project includes consideration of pavement replacement, complete street reconstruction; sanitary sewer, water main, storm sewer, concrete curb and gutter, aggregate base, bituminous street surfacing, concrete walk, turf restoration, and miscellaneous items required to properly complete the improvements.

If you cannot attend this meeting or would like information concerning the proposed project, you can call Project Manager Chris Knutson of Short Elliott Hendrickson Inc. (SEH®) at 507.237.8383 or cknutson@sehinc.com, or Matt Rynda at 952.758.4401.

Matt Rynda
Public Works Director

WE HOPE TO SEE YOU AT THE OPEN HOUSE!

NOTE: To be updated of upcoming construction activities in a timely manner, and to save a stamp, please email Julie Brinkman at jbrinkman@sehinc.com. We will add your email address to the project email list. (Any mailings will be sent blind copy so that your email address will be kept confidential.)