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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: TAX LEVY UPDATE
DATE: DECEMBER 15, 2023

On Monday, December 11, the City Council asked the Mayor to send a letter to the Commissioner of the Department of Revenue (MnDOR) requesting relief and the ability to certify a levy of \$5,114,295 as was intended by the Preliminary Levy approved by the City Council in September. On Tuesday (12/12), I emailed the letter to Commissioner Paul Marquart. Commissioner Marquart replied quickly that the MnDOR was aware of the situation, and he would like to meet with Mayor Jirik and myself to discuss the situation.

On Thursday (12/14), Mayor Jirik, City Attorney Scott Riggs, Assistant City Attorney Joseph Sathe, and myself met with a group from the MnDOR, including Commissioner Marquart, and explained the situation. The discussion lasted about 45 minutes as the MnDOR asked lots of questions and left the meeting stating they would continue to gather information, including reaching out to Scott County.

I will share additional information at the City Council meeting as it becomes available.