



New Prague Utilities Commission

In the Counties of Scott & Le Sueur

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Bruce Reimers
General Manager

MEMORANDUM

TO: New Prague Utilities Commission
FROM: Bruce Reimers, Utilities General Manager
DATE: March 18, 2024
SUBJECT: Staff Assignment Change

Due to a resignation effective March 8th, 2024, the Water Supervisor position was vacant. The Utilities General Manager discussed the open position with current water operators, of which one, Travis Scheffler, expressed interest in the supervisor position.

Mr. Scheffler has worked in the Water Department since 2017 and his competency in the department has proven his ability to successfully meet the needs of the Water Supervisor. This position will be filled by Mr. Sheffler on an interim basis, not to exceed six months.

Recommendation: Commission approves the assignment of Interim Water Supervisor to Travis Scheffler effective March 11th, 2024.