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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: SANITARY SEWER EXPANSION RFP
DATE: AUGUST 2, 2023

One of the projects that the City Council wanted staff to explore was the possible expansion of the sanitary sewer system that was proposed in the Comprehensive Sanitary Sewer Study completed in 2018. With the help of SEH, our consulting City Engineer, we have put together the attached RFP. This RFP looks to do a feasibility study on the full expansion called for in the Comprehensive Study. While initial talks revolved around the north half, it was decided that having information for the full system would be good, that way we would have better information for future planning.

I have attached both the proposed RFP and the Sewer Study from 2018 for your information.

With your approval, staff would like to post the RFP, which would have proposal due back to the City by September 5th. This would be posted in a number of places, including the City website, League of Minnesota Cities, and other places.

Recommendation

Staff recommends posting the attached RFP for Sanitary Sewer Expansion Feasibility Study.