



ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

City of New Prague

Wednesday, March 13, 2024 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 7:34 a.m. by Vice Chair Troy Pint with the following members present: Troy Pint, Eric Krogman, Austin Reville, and Bruce Wolf.

Absent: Duane Jirik, Nick Slavik, and Brent Quast

City staff present: City Administrator Josh Tetzlaff and Planning/Community Development Director Ken Ondich

Others present: Jo Foust – Scott County CDA Business and Community Development Director

2. CONSENT AGENDA

a. February 14, 2024, EDA Meeting Minutes

b. Claims for Payment: **\$174.90**

Motion made by Krogman, seconded by Reville, to approve. All voted in favor. Motion carried (4-0).

3. FUTURE EDA ENDEAVORS

a. March 13, 2024

Tetzlaff provided the update noting that discussion will really get going once the Comprehensive Plan update is completed, but that the Comprehensive Plan is on hold for a month or two while the Sanitary Sewer study and Small Area Plan for City Center are completed.

4. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Jo Foust from the Scott County CDA noted that five BR&E visits have occurred since the last EDA meeting. The visits were held with Busch Bros., MVE Biological Solutions, Brick's Boatworks, Appointments USA, and Autowash Systems Inc. She also noted that five more visits are scheduled.

5. BUSINESS UPDATES

a. March 2024

Ondich provided the monthly business update.

6. CDA UPDATE

Foust stated that two of the four CDA Community Land Trust Homes have sold and the other two are pending. She also noted that they have a new "Career Lift" program for post-secondary education and training which was funded as part of the State's "Drive for Five" program to help low income and underemployed gain higher paying jobs.

7. SCHOOL DISTRICT UPDATE

None.

8. EDA SUMMARY REPORT

a. 2023

Tetzlaff presented and the EDA asked if the information would be presented to the City Council. It was confirmed it would be.

9. EXECUTIVE DIRECTORS REPORT

Tetzlaff shared that Scott Equipment is holding a groundbreaking at 11:00 a.m. on March 19, 2024, for their new building.

10. MISCELLANEOUS

a. MCPP March Usage Report

The City has already utilized its allotted program funds.

Tetzlaff provided an update on the Post Office taking comment on a possible relocation of the post office.

11. ADJOURNMENT

Motion made by Reville, seconded by Pint, to adjourn the meeting at 8:24 a.m. All voted in favor. Motion carried (4-0).

Respectfully Submitted,

Joshua M. Tetzlaff
City Administrator / EDA Executive Director