



118 Central Avenue North, New Prague, MN 56071  
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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**CC:** JOSHUAL M. TETZLAFF, CITY ADMINISTRATOR  
**FROM:** KEN ONDICH, PLANNING / COMMUNITY DEVELOPMENT DIRECTOR  
**SUBJECT:** SATISFACTION OF ASSESSMENT FOR PID #24.127.0010 AND PID #24.062.0010  
**DATE:** AUGUST 9, 2024

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As part of the annual service charge assessment process, the properties at PID #24.127.0010 and PID #24.062.0010 were assessed between 2019 and 2023 for unpaid municipal service charges – specifically for mowing and weed control. The property has since been replatted (with new PID numbers) and has sold and the unpaid service charges were paid in full and the title company is requesting that a satisfaction document be provided by the City.

The satisfaction document is attached to this memo that should be approved for the title company to record with the County as proof the assessments were paid in full as referenced in the resolutions.

**Staff Recommendation**

Staff recommends approval of the attached “Satisfaction of Assessment” document which will be recorded with Scott County by the title company at their own expense.

Date: \_\_\_\_\_, 2024.

### **SATISFACTION OF ASSESSMENTS**

That certain assessment as listed on **CITY OF NEW PRAGUE RESOLUTION #19-10-07-01** filed for record October 29, 2019 as Document Number A1077749 in the Office of the County Recorder of Scott County, Minnesota, is fully paid and satisfied as it relates only to PID # 24.062.0010 in the amount of \$275.00.

That certain assessment as listed on **CITY OF NEW PRAGUE RESOLUTION #22-10-03-02** filed for record October 26, 2022 as Document Number A1166004 in the Office of the County Recorder of Scott County, Minnesota, is fully paid and satisfied as it relates only to PID # 24.127.0010 in the amount of \$760.03.

That certain assessment as listed on **CITY OF NEW PRAGUE RESOLUTION #23-10-02-05** filed for record November 1, 2023 as Document Number A1180945 in the Office of the County Recorder of Scott County, Minnesota, is fully paid and satisfied as it relates only to PID # 24.127.0010 in the amount of \$443.44.

CITY OF NEW PRAGUE

By: \_\_\_\_\_  
Duane J. Jirik  
Its: Mayor

By: \_\_\_\_\_  
Joshua M. Tetzlaff  
Its: City Administrator

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF SCOTT        )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by Duane J. Jirik and Joshua M. Tetzlaff, the Mayor and City Administrator, respectively, of the City of New Prague, a Minnesota municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public

This document drafted by:

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