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## City of New Prague Economic Development Authority

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### MEETING MINUTES

**Wednesday, July 12, 2023, 7:30 a.m.**

First Floor Conference Room, City Hall

1. The meeting was called to order at 7:33 a.m. by Vice President Troy Pint with the following members present: Bruce Wolf, Troy Pint, Eric Krogman, and Austin Reville.

City Staff Present: City Administrator Joshua Tetzlaff and Planning/Community Development Director Ken Ondich

Others Present: Jo Foust, Business and Community Development Director, Scott County CDA

Absent: Board Members Brent Quast, Duane Jirik, and Nick Slavik

2. Consent Agenda – Motion by Wolf, seconded by Krogman to approve:
  - a. June 14, 2023, Regular Meeting Minutes
  - b. Claims for Payment (June 2023): 1 claim for payment totaling \$9.30
  - c. Financial Reports for June 2023 including the Income Statement and Balance Sheet were reviewed and approved. All voted in favor. Motion carried (4-0).
3. Future EDA Endeavors – City Administrator Tetzlaff reminded all that this is a standing agenda item. Reville inquired if the City were to purchase the Mill property, whether it would be covered by state funds. City Administrator Tetzlaff stated he can't confirm that the City would be able to secure state funds, but generally there is some funding for local governments at the state level. Wolf mentioned they city may be forced to get involved with the property if it becomes tax forfeiture. Wolf recalled seeing in the last few years a major company in possibly Waseca or Waterville that received either federal or state funding. Reville inquired whether it could be done piecemeal. City Administrator Tetzlaff advised piecemeal would be the most common way to go about a project this size, whether public or private. Planning/Community Development Ondich added that the property is not currently on any historical register.
4. Update on the Sale of Industrial Park Lots – City Administrator Tetzlaff relayed that Scott Equipment will be submitting soon for their building permit for one of the lots. As for the remaining three unsold lots, the City met with CVF Racing a few weeks ago, and they advised they will have a concrete answer by the end of August. No discussion was had with them on extending the letter of intent. Wolf asked if any of the other six serious inquires the City has received were from BR&E visits, and Planning/Community Development Ondich said they've been from people cold calling or who have had continued interest. One of the six is an existing company within the city limits.
5. Business Retention and Expansion (BR&E) Program – Jo Foust indicated that two visits were conducted in June, one with Minnwest Bank and another with First Bank & Trust. Both were positive conversations.
6. Business Updates (July) – Planning/Community Development Director Ondich presented the monthly business updates. There were no new home permits issued in June.
7. Executive Director's Report – City Administrator Tetzlaff did not have any updates.
8. Miscellaneous:
  - a. Workforce Data. Discussion was had about the data.

9. Adjournment – Motion by Krogman, seconded by Pint to adjourn the meeting at 8:14 a.m. All voted in favor. Motion carried (4-0).

Respectfully Submitted,

Joshua M. Tetzlaff  
City Administrator / EDA Executive Director