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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: POLICE STATION – BIDDING/CONSTRUCTION APPROVAL
DATE: MAY 1, 2025

As the City has worked through the facilities study, conceptual design, and construction design, with Wold Architects, the City has entered into formal agreements for the work. During this process, the full amount of services has been shared through the budgeting discussions, including bidding and construction administration. While formal agreements have been entered into with Wold for the Facilities Study and design processes, the City has not entered into any agreements for bidding or construction administration.

The attached proposal is from Wold for these processes. The cost of each has been included in the budgets that have been shared with the Council. I would recommend approval for Mayor Jirik and myself to enter into formal agreements with Wold for bidding/construction administration for formal documentation of these processes.

Recommendation

Staff recommends approval for Mayor Jirik and City Administrator Tetzlaff to enter into a formal agreement with Wold to oversee the Construction Administration process for the building of the police station.