



MEETING MINUTES

New Prague Golf Board

On site meeting at NPGC
Tuesday, June 23rd, 2026

The meeting was called to order at 6:30pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner, Jen Berglund, Adam Gill, Bob Cunniff, Graham Kuehner, Adam Brister, and Mayor/Council Liaison Chuck Nickolay. Also present: GPE Owner/Contract Manager Kurt Ruehling and City Administrator Josh Tetzlaff

- **Approval of May 26th, 2026 Meeting Minutes:**
 - A motion to approve the May 26th, 2026 Meeting Minutes was made by Nickolay, second by Cunniff. Motion carried (7-0)
- **Claims for Payment (\$45,888.90):**
 - Nickolay inquired about a few Hermel invoices, Ruehling clarified.
 - A motion to approve the Claims for Payment was made by Brister, seconded by Gill. Motion carried (7-0)
- **Review Monthly Income Statement and Balance Sheet (April 2026):**
 - Ruehling pointed out the Cintas Linen/Towel Service line item is way too high. He will implement cost savings moving forward
 - Berglund inquired about line items that seemed new. Nickolay addressed and explained.
 - The CTS charge of \$3,000.00 for the maintenance department was questioned, Tetzlaff spoke to it and clarified the charges. Golf Board was concerned about it fitting into budget
 - The line item of Fertilizers and Chemicals is very high. There is a process from receiving to using that is always delayed, so it looks like an overspend. The numbers will balance at year's end
 - A motion to approve the Monthly Income Statement and Balance Sheet was made by Gill, seconded by Berglund. Motion carried (7-0)
- **Capital Equipment Report**
 - Still waiting for delivery of the Aerifier, the final piece for 2026
 - Nickolay informed Golf Board that the approved bonds for the golf operation were only approximately \$100,000.00...as we used cash to supplement the remaining dollars
 - Gardner inquired about the Capital Expenditures coming up. All agreed to try to keep it around \$150,000.00 each year
- **Grounds Operation Update:**
 - Superintendent Jeff Pint submitted his Monthly Report, which included an update on the winter-kill areas that are filling in, sand added to bunkers, bunkers edged, fixing worn turf near cart path near #15 green, and continued attention to the cart path edges as time permits
 - Ruehling also added the addition of new landscaping behind #8 back tee...facing the street...Mary Kay Proshek is a true asset!!
 - Gardner asked when the path by #6 green will be repaired, Ruehling informed that it on the master plan.
 - Gardner asked if trees that were not in play could start to come down, Ruehling to check with Pint.
 - Cunniff added that he spoke to Mechanic Mike Portner and Mike said that the trees are actually better standing right now

- Gardner would like a better “goal-setting” plan in place for tree removal
- Tetzlaff added that tree removal from the City has basically stopped for the summer season
- Gill asked if we can use stakes for cart traffic, to ensure new turf can establish itself...also use them to direct cart traffic
- Kuehner was approached by a “donor” to fix the cart bridge on #17...future discussion will include Pint
- Gardner asked if the expanded forward tee on #13 is in the works. He is frustrated that the Golf Board has discussed it for several years
- A question arose regarding the use of CIP funds for repairs like the bridge and cart paths. Nickolay informed Golf Board that it is only for capital equipment
- **Food & Beverage Update...Jess Treviño, Food & Beverage Coordinator:**
 - Report submitted by Trevino which highlighted building the staff, successful hosting of two (2) graduation parties, her dedicated office hours, administering several funeral luncheons, and three (3) golf tournaments...busy!
 - Trevino is currently working on revamping the menu with pricing and offerings. She is hoping to have the new menu complete by next Golf Board meeting
 - Jess is really building a great work environment!!
- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling provided his report at the meeting...the following items were highlighted
 - Revenue collected in the golf operation is up by \$71,770.43 from 2025. Documented rounds played are slightly lower than 2025, however, Ruehling said there are a few events that are not in the calculations.
 - Membership numbers are +83 from 2025, which is very satisfying. Ruehling is monitoring the tee time availability, as we have not experienced this many Members for 25 years!
 - Ruehling listed numerous events that have been administered and re-booked for 2027!
 - Berglund said ladies seem very happy with the current Wednesday League, she asked about a QR code added to the menu for easier ordering and payments...Ruehling and Trevino to research
 - VERY PLEASED!
- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling IS CURRENTLY PROMOTING THE New Prague Ryder Cup and the Club Championship
 - Gardner asked is one last push with the Satisfaction Survey could be done...
- **Golf Scholarship Event Update...Den Gardner:**
 - Scholarship Tournament is August 9th, 2026, hoping for 15+ teams
- **Miscellaneous:**
 - No miscellaneous business
- **Adjournment:**
 - A motion to adjourn the meeting at 7:50p was made by Cunniff, second by Kuehner. Motion carried (7-0)

Next Golf Board Meeting –Tuesday, July 28,th, 2026, 6:30pm

Respectfully submitted by,
Kurt Ruehling, GME...PGA General Manager