



MEETING MINUTES

New Prague Golf Board

On site meeting at NPGC
Tuesday, May 26th, 2026

The meeting was called to order at 6:30pm by Board President Den Gardner. The following Board Members were present for the meeting: Den Gardner, Jen Berglund, Adam Gill, Bob Cunniff, Graham Kuehner, Adam Brister, and Mayor/Council Liaison Chuck Nickolay. Also present: GPE Owner/Contract Manager Kurt Ruehling and Finance Director Robin Pikal

- **Approval of April 27th, 2026 Meeting Minutes:**
 - A motion to approve the April 27th, 2026 Meeting Minutes was made by Cunniff, second by Kuehner. Motion carried (6-0)
- **Claims for Payment (\$183,516.90):**
 - A Utilities question was asked about connecting a new pump for the irrigation. Nickolay reported that the request by the Golf Club to the City has not been made yet.
 - A motion to approve the Claims for Payment was made by Gill, seconded by Brister. Motion carried (6-0)
- **Review Monthly Income Statement and Balance Sheet (March 2026):**
 - Pikal was satisfied with the March Income Statement and balance sheet...along with the Golf Board
 - A motion to approve the Monthly Income Statement and Balance Sheet was made by Nickolay, seconded by Cunniff. Motion carried (6-0)
- **2025 Audited Golf Financial Statements...Robin Pikal, Finance Director**
 - Pikal explained her visit to the Golf Board Meeting as an informative review of the 2025 audit
 - Pikal indicated that the last year of the Operating Transfer took place in 2025
 - Cash handling was off in 2024, but was good in 2025...a positive!
 - Pikal explained the P.E.R.A process to the group
 - Gardner asked...on a scale of 1-10 how did the auditors think it went? Pikal responded "8", which she was very happy with
 - Pikal indicated that Jess Trevino, Food & Beverage Coordinator, has been very helpful in providing information to City Hall "very easy to work with"
 - Nickolay, who was present at the Audit, said there were no City Departments "under scrutiny" for their performances in 2025
 - This was an informational presentation, so no approvals are necessary
- **Capital Equipment Report**
 - Nickolay informed Golf Board that the only piece of equipment left to acquire is an Aerator
- **Grounds Operation Update:**
 - No report was provided, which resulted in much discussion

- Concerns about dandelions was brought up. Ruehling is to ask Pint if any measures have been taken to control them? Can they be treated before they emerge? Can they be treated in the fall? Ruehling to ask Pint
- Golf Board inquired about why the large stumps are still standing behind #12 green?
- Golf Board is looking for a written plan to repair/replace cart paths...with a timeline and costs. Ruehling to meet with Pint and discuss
- Inquiry was received regarding the condition of some turf that did not come through the winter well. Why hasn't it been sodded or seeded yet? Ruehling to ask Pint
- Ruehling was asked to meet with Josh Tezlaff, City Administrator, to discuss the Annual Review of Pint
- Golf Board would like Ruehling to obtain a "List of Projects" for 2026, so they can discuss the progress at the end of the year
- Question arose, "Are we going to fix all of the edges of cart paths that are worn and look awful?" Ruehling to ask Pint
- Golf Board asked if we will fix the sand that is pulled out of the bunkers by the machine exiting? Ruehling to ask Pint
- Will any tee boxes be leveled or rebuilt this year? Ruehling to ask Pint
- **Food & Beverage Update...Jess Treviño, Food & Beverage Coordinator:**
 - Report will be provided for next meeting
 - Golf Board asked why there was no Snack Bar service over the weekend. Ruehling stated that there was no staff was available and Golf Staff was informing patrons that they could purchase items prior to golf
 - Patrons seem very pleased with the food and drink offerings this year
- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling provided his report at the meeting...the following items were highlighted
 - Ruehling informed Golf Board that the rounds of golf are up by about 600 and that approximately 46% of the rounds are Members
 - Revenue collected in the Golf Shop (fees and membership/league dues) are up \$35,000 from 2025
- **Marketing Update...Kurt Ruehling, GM/PGA Professional:**
 - Ruehling was asked to send out the survey again
- **Golf Scholarship Event Update...Den Gardner:**
 - Gardner reported that Andrew King and Lilly Torgerson were the Scholarship recipients!
 - **Scholarship Tournament is August 9th, 2026**
- **Miscellaneous:**
 - No miscellaneous business
- **Adjournment:**
 - A motion to adjourn the meeting at 7:42p was made by Cunniff, second by Gill. Motion carried (6-0)

Next Golf Board Meeting –Tuesday, May 26th, 2026, 6:30pm

Respectfully submitted by,
Kurt Ruehling, GME...PGA General Manager