



118 Central Avenue North, New Prague, MN 56071  
phone: 952-758-4401 fax: 952-758-1149

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## MEMORANDUM

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**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**CC:** JOSHUAL M. TETZLAFF, CITY ADMINISTRATOR  
**FROM:** KEN ONDICH, PLANNING / COMMUNITY DEVELOPMENT DIRECTOR  
**SUBJECT:** SATISFACTION OF ASSESSMENT FOR PID #23.675.0240  
**DATE:** JULY 22, 2024

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In 2020, as part of the annual service charge assessment process, the property at 23.675.0240 was assessed for unpaid municipal utility bills. The property has sold and the unpaid charges for the utility bills were paid in full and the title company is requesting that a satisfaction document be provided by the City.

The satisfaction document is attached to this memo that should be approved for the title company to record with the County as proof the assessment was paid in full for charges due on the attached resolution from the fall of 2020.

**Staff Recommendation**

Staff recommends approval of the attached “Satisfaction of Assessment” document which will be recorded with Le Sueur County by the title company at their own expense.

Date: \_\_\_\_\_, 2024.

### **SATISFACTION OF ASSESSMENT**

That certain assessment as listed on **CITY OF NEW PRAGUE RESOLUTION #20-10-05-03** filed for record October 27, 2020 as Document Number 431627 in the Office of the County Recorder of Le Sueur County, Minnesota, is fully paid and satisfied as it relates only to PID # 23.675.0240 in the amount of \$1,381.54.

### **CITY OF NEW PRAGUE**

By: \_\_\_\_\_  
Duane J. Jirik  
Its: Mayor

By: \_\_\_\_\_  
Joshua M. Tetzlaff  
Its: City Administrator

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF SCOTT        )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by Duane J. Jirik and Joshua M. Tetzlaff, the Mayor and City Administrator, respectively, of the City of New Prague, a Minnesota municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public

This document drafted by:

Kenneth D. Ondich  
City of New Prague  
118 Central Ave. N.  
New Prague, MN 56071  
(952) 758-4401



**SHARON J BUDIN**  
**COUNTY RECORDER**

**Document No. 431627**

Certified, Filed, Recorded On

10/27/2020 11:43 AM

Recording Fee: \$46.00

Page(s): 4

## **RESOLUTION #20-10-05-03**

### **RESOLUTION APPROVING CERTIFICATION OF MUNICIPAL UTILITY BILLING CHARGES TO PROPERTY TAX ROLL**

WHEREAS, the City of New Prague ("City") has the powers delegated to cities by the Minnesota Legislature as set forth in Minnesota Statutes, Sections 415.01, 366.011 and 366.012; and,

WHEREAS, Section 34.01 of the City Code addresses the Collection of Unpaid Service Charges and Fees and Section 92.50 of the City Code addresses the Recovery of Costs associated with those service charges; and,

WHEREAS, the City properly notified real property owners with unpaid service charges of its intention to certify the unpaid service charges to the County Auditor as required by City Code Sections 34.01 and 92.50; and,

WHEREAS, the purpose of this resolution is to certify unpaid municipal utility billing charges to the property taxes for those properties with outstanding bills; and,

WHEREAS, a majority of all members of the City Council concur in this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW PRAGUE, MINNESOTA, AS FOLLOWS:

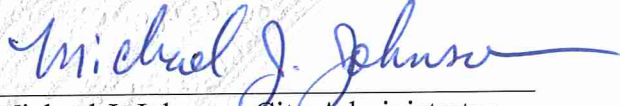
1. Such service charges, a copy of which are attached as Exhibit A hereto and made a part hereof, are hereby accepted and shall constitute a service charge against the real property named therein.
2. Pursuant to City Code Sections 34.01 and 92.50, the City authorizes the collection of unpaid service charges by certifying the unpaid amount to the county auditor for collection along with the taxes imposed on real property owned by the recipient of the services.

3. The City Administrator shall forthwith transmit a certified duplicate of this resolution and attached service charge roll to the county auditor(s) of Scott and LeSueur Counties to be extended on the property tax lists of the county. Such service charges shall be collected and paid over in the same manner as other municipal taxes.
4. The recitals set forth above in this Resolution are incorporated into and made part of this Resolution.
5. The Mayor and City Administrator, staff and consultants are hereby authorized and directed to take any and all additional steps and actions necessary or convenient in order to accomplish the intent of this Resolution.
6. The assessments are to be certified and payable in one year, with no interest.

Passed by the City Council this 5th day of October, 2020.

SEAL  
AFFIXED

ATTEST:

  
\_\_\_\_\_  
Michael J. Johnson, City Administrator

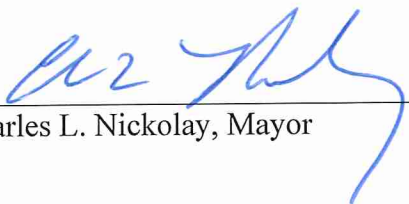
  
\_\_\_\_\_  
Charles L. Nickolay, Mayor

Exhibit A

COUNTY	PID	LEGAL DESCRIPTION	ASSESSMENT AMOUNT
LeSueur	23.003.0600	Sect-03 Twp-112 Range-023 THAT PART OF 115.2 X 102 FT OF N 1/2 OF NW 1/4 OF NW 1/4 LYING N OF CREEK	\$495.21
LeSueur	23.003.2560	Sect-03 Twp-112 Range-023 .48 AC PART OF NE 1/4 OF SEC 3, COMM AT NE COR, TH W ALONG N LINE OF NE 1/4, 1097.70 FT TO POB, TH S 248FT, E 111.65 FT, N248.02 FT TO N LINE OF NE 1/4, TH W 115 FT TO POB, SUBJECT TO EASEMENT OVER N 33 FT.	\$1,787.14
LeSueur	23.420.0100	BRUZEK ADDN Block-002 LOT 8 LESS W 15 FT & W 30 FT OF LOT 9	\$901.46
LeSueur	23.460.0040	BUDIK RE-ARR/SYNDICATE ADDN Block-027 LOT 8 & S 20 FT OF LOT 7	\$503.62
LeSueur	23.480.0820	CITY OF NEW PRAGUE Block-006 S 86.40 FT OF LOT 23 & OF E 39 FT 3 1/2 INCHES OF LOT 22	\$770.90
LeSueur	23.480.1180	CITY OF NEW PRAGUE Block-009 N 51 FT OF LOT 23 & S 15 FT OF LOT 24 & 9 X 71 FT OF OUT 3 BRUZEK ADDN	\$325.87
LeSueur	23.500.0150	CORR PLAT BLK 9/CITY Lot-014	\$756.74
LeSueur	23.560.0140	KABES ADDN Lot-011 Block-012 S 1/2	\$727.59
LeSueur	23.560.0340	KABES ADDN Block-014 W 82 FT OF S 1/2	\$1,285.65
LeSueur	23.560.0375	KABES ADDN Block-016 W 60.01 FT OF W 1/2 OF N 1/2 OF BLK 16	\$2,192.87
LeSueur	23.560.0400	KABES ADDN Block-016 E 65 FT OF W1/2 OF N 1/2	\$454.14
LeSueur	23.605.0200	PRAGUE ESTATES 1ST ADDN Lot-002 Block-006	\$721.34
LeSueur	23.611.0070	PRAGUE ESTATES 6TH ADDN Lot-007 Block-001 6,317 SF	\$787.23
LeSueur	23.620.0040	ROLLING HILLS Lot-002 Block-001 N'LY PORTION	\$1,324.54
LeSueur	23.650.0310	SUNNYSIDE ADDN Lot-010 Block-010	\$1,403.71
LeSueur	23.675.0240	SYNDICATE ADDN Lot-005 Block-029 LOT 5 & W 25 FT LOT 6 & S 1/2 VACATED ALLEY ADJ'ING LESSD S 10 FT FOR ST	\$1,381.54
Scott	24.003.0660	PHILIPPS ADDN TO PRAHA Lot 002 Block 011 SubdivisionCd 24003	\$739.23
Scott	24.004.0010	WERTISH ADDN Lot 001 Block 001 SubdivisionCd 24004	\$1,419.54
Scott	24.004.0240	WERTISH ADDN Lot 005 Block 004 SubdivisionCd 24004	\$1,095.91
Scott	24.006.0130	PARK ADDN Lot 004 Block 002 SubdivisionCd 24006	\$1,100.00
Scott	24.006.0740	PARK ADDN Lot 012 Block 008 SubdivisionCd 24006	\$909.29
Scott	24.011.0020	SUNRISE ACRES 3RD ADDN Lot 002 Block 001 SubdivisionCd 24011	\$706.23
Scott	24.011.0040	SUNRISE ACRES 3RD ADDN Lot 004 Block 001 SubdivisionCd 24011	\$998.18
Scott	24.018.0080	PHILLIPS 2ND ADDN Block 012 SubdivisionCd 24018	\$1,810.37
Scott	24.054.0030	CIC 1020 ST WENCESLAUS Lot UNT Block 406 SubdivisionCd 24054	\$134.94
Scott	24.067.0200	CIC 1046 SHARDAN CONDOMINIUM Lot UNT Block 601 SubdivisionCd 24067	\$827.00

Scott	24.069.0020	CIC 1060 RAINER ESTATES Lot UNT Block 002 SubdivisionCd 24069	\$905.47
Scott	24.082.0030	CIC 1083 MATHILDA ESTATES Lot UNT Block 003 SubdivisionCd 24082	\$1,145.09
Scott	24.104.0110	HOMEFIELD 2ND ADDN Lot 011 Block 001 SubdivisionCd 24104	\$1,651.04
Scott	24.105.0010	CIC 1139 RANLIN TOWNHOMES Lot UNT Block 701 SubdivisionCd 24105	\$994.26
Scott	24.110.0020	BOHEMIA ACRES 3RD ADDN Lot 002 Block 001 SubdivisionCd 24110	\$2,491.23
Scott	24.112.0140	RAVEN STREAM VILLAGE 2ND ADDN Lot 014 Block 001 SubdivisionCd 24112	\$1,054.50
Scott	24.112.0870	RAVEN STREAM VILLAGE 2ND ADDN Lot 003 Block 009 SubdivisionCd 24112	\$278.82
Scott	24.112.0870	RAVEN STREAM VILLAGE 2ND ADDN Lot 003 Block 009 SubdivisionCd 24112	\$865.42
Scott	24.126.0060	Block 006 Lot UNT SubdivisionCd 24126 SubdivisionName CIC 1207 RSV TOWNHOMES	\$351.11
Scott	24.126.0080	Block 008 Lot UNT SubdivisionCd 24126 SubdivisionName CIC 1207 RSV TOWNHOMES	\$271.78
Scott	24.934.0690	Section 34 Township 113 Range 023, COM 33' E OF W LINE OF SE1/4 & 59' S OF S LINE OF 1ST ST PARK ADDN, E 150' PARALLEL TO S SIDE OF 1ST S 30', W 150', N 30' TO POB.	\$497.17