



CITY COUNCIL MEETING MINUTES

City of New Prague

Tuesday, September 08, 2026 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 6:10 p.m.

PRESENT

Mayor Charles Nickolay

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff Present: City Administrator Joshua Tetzlaff, Community Development Director Ken Ondich, Finance Director Robin Pikal, Police Chief Tim Applen and Public Works Director Matt Rynda.

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Bass, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. August 17, 2026 City Council Meeting Minutes

ii. August 17, 2026 Special City Council Meeting Minutes

iii. August 31, 2026 Special City Council Meeting Minutes

b. Claims for Payment: **\$449,670.89**

c. Resolution #CC-26-09-08-01 - Approving an LG230 Off-Site Gambling Application for St. Patrick Athletic Association

d. Large Assembly Permit - Easter Egg Hunt at Southside Park

e. New Prague Schools Homecoming Parade Request

f. LG220 MN Lawful Gambling Application for Exempt Permit for Alpha Women's Center on October 23, 2026, involving a raffle at 2 If By Sea Tactical, 222 2nd Ave. SW

4. GOVERNMENT AGENCY UPDATES

None.

5. PUBLIC FORUM

No speakers present.

6. PUBLIC HEARING(S) – 6:00 PM

- a. Ordinance for Adoption #366 - Vacating Certain Right of Ways in the Plat of the Syndicate Addition to New Prague

Community Development Director Ken Ondich presented the Ordinance for Adoption.

Motion to open the public hearing.

Motion made by Councilmember Wolf, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

No speakers present.

Motion to close the public hearing.

Motion made by Councilmember Bass, Seconded by Councilmember Ryan.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

Motion to approve the second reading and adoption of Ordinance #366 - Vacating Certain Right of Ways in the Plat of the Syndicate Addition to New Prague

Motion made by Mayor Nickolay, Seconded by Councilmember Ryan.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

7. CITY ENGINEER PROJECT UPDATES

- a. Engineer's Project Update

Chris Knutson, City Engineer, presented updates on the 2026 Street Project.

- b. 1st Avenue SE (CSAH 60) Turnback - Preliminary Engineering Report

Chris Knutson, City Engineer, presented the preliminary engineering report for the 1st Ave. SE Turnback and answered any questions.

- c. MS4 Services Proposal

Chris Knutson, City Engineer, presented the MS4 Service Proposal.

Motion to approve the MS4 Services Proposal by SEH.

Motion made by Councilmember Seiler, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

8. CITY HALL RENOVATIONS UPDATE

John McNamara from Wold presented the City Hall Renovations Update.

The consensus by the City Council was to have Wold proceed with Option 1 of the Renovation Plan.

- a. Renovation Options

- b. Renovation Budget

9. ORDINANCE(S) FOR INTRODUCTION

- a. #367 - Amending Multiple Miscellaneous Sections of the Unified Development Code
Community Development Director Ken Ondich presented the Ordinance for Introduction.
Motion to approve the first reading and introduction of Ordinance #367 - Amending Multiple Miscellaneous Sections of the Unified Development Code
Motion made by Mayor Nickolay, Seconded by Councilmember Bass.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

10. ORDINANCE(S) FOR ADOPTION

- a. None

11. RESOLUTIONS

- a. #CC-26-09-08-02 - Officially Establishing the name of Mill Pond Commons
Community Development Director Ken Ondich presented the Resolution to adopt the name of Mill Pond Commons.
Motion to approve Resolution #CC-26-09-08-02 - Officially Establishing the name of Mill Pond Commons
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

12. GENERAL BUSINESS

- a. None

13. MISCELLANEOUS

- a. North Memorial Q2 Ambulance Update
b. Meeting Minutes
i. July 22, 2026 Planning Commission Meeting Minutes
ii. July 27, 2026 Utilities Commission Meeting Minutes
iii. July 28, 2026 Golf Board Meeting Minutes
c. Discussion of Items Not on the Agenda

14. ADJOURNMENT

Motion to adjourn the meeting at 7:40 p.m.
Motion made by Mayor Nickolay, Seconded by Councilmember Wolf.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf
Motion carried (5-0)

ATTEST:

Charles L. Nickolay
Mayor

Joshua M. Tetzlaff
City Administrator