



CITY COUNCIL MEETING MINUTES

City of New Prague

Monday, April 20, 2026 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

PRESENT

Mayor Charles Nickolay

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff Present: City Administrator Joshua Tetzlaff, Community Development Director Ken Ondich, Finance Director Robin Pikal, Police Chief Tim Appen, Public Works Director Matt Rynda and Fire Chief Steve Rynda

a. Pledge of Allegiance

2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda with the removal of item 10a Resolution to Designate a new polling place.

Motion made by Councilmember Bass, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Seiler, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. April 6, 2026 City Council Meeting Minutes

b. Claims for Payment: **\$480,083.42**

c. Financial Summary Report

d. Request to Hire - Firefighter

4. GOVERNMENT AGENCY UPDATES

No update.

5. PUBLIC FORUM

Brian Paulson (206 4th St SW) and Henry Ludquist-Detisch (509 Cottonwood Lane) spoke.

6. PUBLIC HEARING(S) – 6:00 PM

- a. Purchase of Unmanned Aerial Vehicles

Motion to open the public hearing.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

Gary Whiteis (1406 9th St. SE) and Brian Paulson (206 4th St SW) spoke.

Motion to close the public hearing.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

Motion to approve the purchase of the Unmanned Aerial Vehicles.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

7. CITY ENGINEER PROJECTS UPDATE

Public Works Director Matt Rynda provided an update.

- a. April 20, 2026

8. ORDINANCE(S) FOR INTRODUCTION

- a. None

9. ORDINANCE(S) FOR ADOPTION

- a. Ordinance #360 - Rezoning Certain Properties in New Prague Outlots

Community Development Director Ken Ondich presented Ordinance #360 for adoption.

Motion to approve the second reading and adoption of Ordinance #360 - Rezoning Certain Properties in New Prague Outlots

Motion made by Councilmember Ryan, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

10. RESOLUTIONS

- a. #CC-26-04-20-01 - Designating a New Combined Polling Place

This item was removed from the agenda at the beginning of the meeting.

11. GENERAL BUSINESS

- a. Ambulance Services Contract

City Administrator Joshua Tetzlaff presented the 2026 Ambulance Services and Lease Agreements.

Motion to approve the Ambulance Services Contract.

Motion made by Councilmember Wolf, Seconded by Councilmember Bass.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

Motion to approve the 2026 Ambulance Facility Lease Agreement.
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0)

b. Long-Term Financial Plan

City Administrator Joshua Tetzlaff presented the proposed Long-Term Financial Plan.
Motion to approve the Long-Term Financial Plan.
Motion made by Councilmember Seiler, Seconded by Mayor Nickolay.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0)

c. Massage Therapy Licenses

Community Development Director Ken Ondich presented the discussion for Massage Therapy Licenses.
Discussion was had and direction was given to Staff.

d. Establish Special City Council Meeting Date(s) for Board & Commission Interviews

Discussion was had on availability for special meeting dates to conduct Board & Commission interviews.

e. Fire Station Approach Improvement

City Administrator Joshua Tetzlaff presented the proposed Fire Station Approach Improvement.
Chief Rynda helped answer any questions.
Motion to approve the \$5,466.84 quote if split 50/50 with the Rural Fire.
Motion made by Councilmember Ryan, Seconded by Mayor Nickolay.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0)

12. MISCELLANEOUS

- a. New Prague Police Department - 2026 ALPR Audit Report
- b. Meeting Minutes
 - i. March 10, 2026 Park Board Meeting Minutes
 - ii. March 11, 2026 EDA Board Meeting Minutes

13. ADJOURNMENT

Motion to adjourn the meeting at 7:23 p.m.
Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,
Councilmember Wolf
Motion carried (5-0)

ATTEST:

Charles L. Nickolay
Mayor

Joshua M. Tetzlaff
City Administrator