



# CITY COUNCIL MEETING MINUTES

## City of New Prague

Monday, December 01, 2025 at 6:00 PM

City Hall Council Chambers - 118 Central Ave N

---

### 1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

#### PRESENT

Mayor Charles Nickolay

Councilmember Shawn Ryan

Councilmember Maggie Bass

Councilmember Rik Seiler

Councilmember Bruce Wolf

Staff Present: City Administrator Joshua Tetzlaff, Finance Director Robin Pikal, Planning/Community Development Director Ken Ondich, Police Chief Tim Applen, Public Works Director Matt Rynda and Fire Chief Steve Rynda.

a. Pledge of Allegiance

### 2. APPROVAL OF REGULAR AGENDA

Motion to approve the regular agenda.

Motion made by Councilmember Bass, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

### 3. CONSENT AGENDA

Motion to approve the consent agenda.

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Meeting Minutes

i. November 17, 2025 Regular Meeting Minutes

ii. November 17, 2025 Special Meeting Minutes

b. Claims for Payment: **\$83,150.50**

c. Conduit Debt Fee Policy

d. Temporary (1-4 Day) On-Sale Liquor License for Giesenbrau Bier Co. - Generations Theater Company Fundraiser on January 10, 2025, 1306 1st St. NE

e. Resolution #25-12-01-01 - Approving a Lawful Gambling Premises Permit Application LG214 and Lease LG215 for New Prague Firemen's Relief Association at New Prague Golf Club, 400 Lexington Avenue South

f. LG220 Gambling Application St. Wenceslaus 1.24.26

**4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA**

*Speakers limited to 5 minutes*

Dennis Tietz, Le Sueur County Commissioner, provided some updates from the County.

**5. PUBLIC HEARING(S) – 6:00 PM**

**a. 2025 TRUTH IN TAXATION**

2026 Budget and Property Taxes

Motion to open the public hearing.

Motion made by Councilmember Seiler, Seconded by Mayor Nickolay.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

City Administrator Joshua Tetzlaff began the Truth in Taxation presentation.

Planning/Community Development Director Ken Ondich provided Community Development Department updates.

Police Chief Tim Applen provided the Police Department updates.

Fire Chief Steve Rynda provided the Fire Department updates.

Public Works Director Matt Rynda provided the Public Works Department updates.

City Administrator Joshua Tetzlaff provided an EDA Update.

Brian Paulson (206 4th St SW) spoke.

Dennis Tietz (Le Sueur County Commissioner) spoke.

Motion to close the public hearing.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

**6. CITY ENGINEER PROJECTS UPDATE**

Chris Knutson, City Engineer, provided a project update.

a. December 1, 2025

**7. 2026 STREET AND UTILITY IMPROVEMENT PROJECT**

Chris Knutson, City Engineer, presented the feasibility report for the 2026 Street & Utility Improvement Project.

Public Works Director Matt Rynda helped answer any questions about the project.

Motion to approve Resolution #25-12-01-02 - Receiving Report and Calling Hearing on Improvement

Motion made by Councilmember Seiler, Seconded by Councilmember Wolf.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf

Motion carried (5-0)

a. Feasibility Report

b. Resolution #25-12-01-02 - Receiving Report and Calling Hearing on Improvement

**8. ORDINANCE(S) FOR INTRODUCTION**

a. None

## **9. ORDINANCE(S) FOR ADOPTION**

- a. None

## **10. RESOLUTIONS**

- a. #25-12-01-03 - Amending Official City Fee Schedule  
*WASTEWATER COLLECTION SYSTEM TRUNK CHARGE AND WASTEWATER CONNECTION CHARGE COST OF SERVICE STUDY*  
John Peterson from Bolton & Menk gave a presentation on the Wastewater Collection System Trunk Charge and Connection Charge Study.  
Motion to approve Resolution #25-12-01-03 - Amending Official City Fee Schedule  
Motion made by Councilmember Bass, Seconded by Councilmember Ryan.  
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)
- b. #25-12-01-04 - Supporting MnDOT Local Road Improvement Program Grant Application for 10th Ave SE  
Planning/Community Development Director Ken Ondich presented the grant application resolution.  
Motion to approve Resolution #25-12-01-04 - Supporting MnDOT Local Road Improvement Program Grant Application for 10th Ave SE  
Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.  
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)
- c. #25-12-01-05 - Resolution Approving Certain Actions By The New Prague Economic Development Authority  
Planning/Community Development Director Ken Ondich presented the resolution to approve certain EDA actions.  
Motion to approve Resolution #25-12-01-05 - Resolution Approving Certain Actions By The New Prague Economic Development Authority  
Motion made by Councilmember Bass, Seconded by Councilmember Seiler.  
Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler, Councilmember Wolf  
Motion carried (5-0)

## **11. GENERAL BUSINESS**

- a. None

## **12. MISCELLANEOUS**

- a. Metropolitan Mosquito Control District Update
- b. Meeting Minutes
  - i. October 8, 2025 EDA Board Meeting Minutes
  - ii. October 14, 2025 Park Board Meeting Minutes
  - iii. October 22, 2025 Planning Commission Meeting Minutes
  - iv. October 27, 2025 Utilities Commission Meeting Minutes
  - v. October 30, 2025 EDA Board Closed Meeting Minutes
- c. Discussion of Items not on the Agenda

**13. ADJOURNMENT**

Motion to adjourn the meeting at 8:23 p.m.

Motion made by Mayor Nickolay, Seconded by Councilmember Seiler.

Voting Yea: Mayor Nickolay, Councilmember Ryan, Councilmember Bass, Councilmember Seiler,  
Councilmember Wolf

Motion carried (5-0)

ATTEST:

---

Charles L. Nickolay  
Mayor

---

Joshua M. Tetzlaff  
City Administrator