

**Meeting Minutes
New Prague Park Board
Tuesday, March 12th, 2024
6:00 PM**

1. Call Meeting to Order

The regular meeting was called to order at City Hall at 6:00 PM by Chair Joe Barten. Members present were Joe Barten, Maggie Bass, Christine Wolf, Matt Becka, and Jessica Dohm. Absent was Al Hansen. Staff present was Ken Ondich – Planning / Community Development Director.

**2. Approve Previous Meeting Minutes
February 13, 2024 Regular Meeting**

A motion was made by Dohm seconded by Becka, to approve the February 13, 2024, regular meeting minutes. Motion carried (5-0).

3. Review Financial Reports

Planning Director Ondich presented the February financial report. One new home permit and no new commercial permits were issued during the month of February, which means \$854.31 has been added to the Park Equipment Fund as well as some interest income.

A motion was made by Becka, seconded by Bass, to approve the financial reports. Motion carried (5-0).

4. Creek Clean Up Discussion

Planning Director Ondich stated that 10 of 29 temporary easement documents had been returned from property owners adjacent to Philipps Creek and that some property owners indicated that they would be willing to participate in the clean up event.

The date for the clean up event was previously scheduled as Saturday, April 20th and the Park Board determined the official time to be 9am to 11am for the event with multiple “rallying points” depending on how many people sign up to assist with the clean up event.

The Park Board discussed advertising for the event and also directly contacting the high school football team, rotary, Facebook post in New Prague Happenings and possibly area businesses such as Lakers New Prague Sanitary Inc.

The Park Board also asked if the City could provide bottled water and high-vis vests or shirts for park board members that volunteer that day. Ken Ondich stated he would check.

5. Miscellaneous

- a. **POPS Update**– Chair Barten provided an overview of the first steering committee meeting for the small area plan being completed at the old gravel parking lot area downtown and noted how it was determined at the meeting that the site will be looked at from a fresh perspective regarding location of stormwater, POPS and other uses. It was also determined to look outside of the original area scope to include the frontage along Main Street of the former mill property. The consultant, MSA, is taking the feedback to made adjustments to the “bubble diagrams” and continue discussions during the next meeting in April.
- b. **Comprehensive Plan Update** – Planning Director Ondich explained that following the 3/11/24 joint meeting of the Planning Commission and City Council, there would likely be a couple month pause on the comprehensive plan itself as the Small Area Plan and the Sanitary Sewer Feasibility Study are completed as they are important plans to incorporate into the Comprehensive Plan.
- c. **2024 Tree Giveaway Update** – Planning Director Ondich stated that 24 of 48 trees has been reserved with only 6 American plum and 18 common hackberry trees remaining.
- d. **Dog Park Update** – The Park Board discussed the Dog Park plan progress. Bruce Meyer from the dog park group noted that he and Park Board Member Chris Wolf attended a meeting with City Staff to layout the actual fence location and parking lot location at the dog park. The Park Board also asked staff to contact the County regarding the possibility of a marked crosswalk and about the possibility of adding a light by the parking lot and entrance to the dog park.
- e. **Future Projects Discussion** – Chair Barten suggested starting to work on plans for future projects prior to the Comprehensive Plan being adopted. He suggested starting with the splash pad idea as some background work had already been done towards that project. Planning Director Ondich stated that one of the action plan items from the Comp. Plan was to look at completing a specific park plan once the comprehensive plan was completed. The Park Board also suggested looking at the trail/sidewalk plan.

8. Adjournment

The meeting was adjourned at 7:00 PM by order of Chair Barten.

Respectfully Submitted,



Ken Ondich
Planning / Community Development Director