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MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JOSHUA TETZLAFF, CITY ADMINISTRATOR
SUBJECT: CITY CHARTER COMMISSION APPOINTMENT RECOMMENDATIONS
DATE: MARCH 14, 2024

In New Prague, a Charter Commission was reformed in 2014 with the purpose of reviewing the City Charter on a yearly basis and overseeing the foundational rules by which the City operates. This Commission is made up of nine individuals who reside in New Prague, with each individual serving a four-year term. The way the terms have been set up, half of the Commissioners' terms expire every four years.

At the end of 2023, there were five members of the City Charter Commission whose appointments expired. Those members were Ben Bartusek, Mary Klimp, Chuck Nikolay, Bernard Wehseler, and Shawn Ryan. Three of those members wished to be reappointed, and Ben Bartusek and Mary Klimp were ready to step away. In addition, Duane Jirik, who was reappointed in 2023 to a four-year term, is stepping away from the Charter Commission. This means there are three open appointments, two for four-year terms and one for a two-year term.

The complete list of staff recommended appointments is:

Brent Quast	Term: Jan. 1, 2024 – Dec. 31, 2025
Chuck Nikolay	Term: Jan. 1, 2024 – Dec. 31, 2027
Bernard Wehseler	Term: Jan. 1, 2024 – Dec. 31, 2027
Shawn Ryan	Term: Jan. 1, 2024 – Dec. 31, 2027
Ulrich Ettlin	Term: Jan. 1, 2024 – Dec. 31, 2027
Eric Brever	Term: Jan. 1, 2024 – Dec. 31, 2027

City Attorney Scott Riggs has prepared a Resolution for the City Council to consider that will approve these six individuals to serve on the City Charter Commission and make a recommendation to the District Court Chief Judge who formally appoints these individuals to serve on the City Charter Commission.

Recommendation

Staff recommends approval of Resolution #24-03-18-02, approving City Council Recommendations for City Charter Commission Appointments.