



UTILITIES COMMISSION MEETING MINUTES

City of New Prague

Monday, February 26, 2024 at 3:30 PM

Power Plant - 300 East Main St

1. CALL TO ORDER

The meeting was called to order by Commission President Dan Bishop on Monday, February 26, 2024, at 3:30 p.m.

Commissioners present: Dan Bishop, Dick Jordan, Tom Ewert, and Paul Busch

Commissioners absent: Bruce Wolf

Staff present: GM Reimers, EOS Ken Zweber, Finance Director Robin Pikal, and Administrative Coordinator Kim Lee

2. APPROVAL OF AGENDA

GM Reimers requested to add 5B. Approval of Mailing Machine Lease to the agenda. Motion made by Commissioner Jordan, seconded by Commissioner Ewert, to approve the agenda with the addition of 5B. Motion carried (4-0).

3. APPROVAL OF MINUTES

a. January 29, 2024, Utilities Meeting Minutes

Motion made by Commissioner Ewert, seconded by Commissioner Busch, to approve the January minutes. Motion carried (4-0).

4. UTILITY AND SMMPA BILLS

a. Approval of accounts payable in the amount of **\$151,621.36** and the SMMPA billing of **\$492,817.06**. Motion made by Commissioner Ewert, seconded by Commissioner Jordan, to approve the utility and SMMPA bills. Motion carried (4-0).

5A. FINANCIAL REPORTS

a. Investment Report

b. Financial Report

c. Water and Kilowatt Hours Sales

Motion made by Commissioner Busch, seconded by Commissioner Ewert, to approve the financial reports as presented. Motion carried (4-0).

5B. APPROVAL OF MAILING MACHINE LEASE

Motion made by Commissioner Busch, seconded by Commissioner Ewert, to approve a 63-month lease with American Mailing Machines for a monthly fee of \$146.95. Motion carried (4-0).

6. SMMPA BOARD OF DIRECTORS MEETING

a. January 11, 2024

GM Reimers informed the commission on the following matters that were discussed at the February meeting:

- Generation programs are moving forward with the board to make final decisions on capacity payment rates at the March meeting.
- SMMPA staff have been working with Austin Utilities on the possibility of them extending their capacity purchase agreements to 2050.

7. GENERAL MANAGER'S REPORT

GM Reimers informed the commission on the following:

- The electric department has been installing fault detection devices on all switches throughout the distribution system. This will improve the troubleshooting process when underground faults occur on the system.
- The electric department has also been converting streetlights over to LED lamps and fixtures primarily on the highway sections of the street lighting system. This will greatly improve efficiency and the quality of light in these areas.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

Motion made by Commissioner Jordan, seconded by Commissioner Busch, to adjourn the February 26, 2024, meeting at 4:05 p.m. Motion carried (4-0).

NEXT COMMISSION MEETING – Monday, March 25, 2024

Respectfully Submitted,

Bruce Reimers
General Manager