



# ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

## City of New Prague

Wednesday, December 13, 2023 at 7:30 AM

City Hall Council Chambers - 118 Central Ave N

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### 1. CALL TO ORDER

The meeting was called to order at 7:30 a.m. by President Brent Quast with the following members present: Brent Quast, Nick Slavik, Troy Pint, Eric Krogman, Austin Reville, and Bruce Wolf.

Absent: Duane Jirik

City staff present: City Administrator Josh Tetzlaff and Planning/Community Development Director Ken Ondich

Others present: Jo Foust, Business and Community Development Director, Scott County CDA

### 2. CONSENT AGENDA

Motion made by Pint, seconded by Slavik, to approve. All voted in favor. Motion carried (6-0).

- a. EDA Meeting Minutes: October 11, 2023, and November 8, 2023
- b. Claims for Payment: **\$9.30**

### 3. FUTURE EDA ENDEAVORS

- a. December 13, 2023  
Informational only.

### 4. MINNESOTA HOUSING FINANCE AGENCY (MHFA) 2024 MINNESOTA CITY PARTICIPATION PROGRAM (MCPP)

- a. Application and Agreement  
Ondich introduced the topic. Motion was made by Reville, seconded by Quast, to approve staff to apply to the 2024 Minnesota City Participation Program. All voted in favor. Motion carried (6-0).

### 5. BUSINESS RETENTION AND EXPANSION (BR&E) PROGRAM

Staff indicated they would follow up on the status of visits and continue to work through the list.

### 6. BUSINESS UPDATES

- a. December 2023  
Ondich presented the monthly updates and Pint indicated he had an update for the list in that Tech Support of Minnesota would be moving into a portion of the building at 1405 1<sup>st</sup> Street NE. Ondich also indicated that an open house for the Comprehensive Plan was held last Thursday, December 7<sup>th</sup> and that staff hopes to have the plan completed in the first quarter of 2024.

### 7. EXECUTIVE DIRECTORS REPORT

### 8. MISCELLANEOUS

**9. ADJOURNMENT**

The meeting was adjourned by the order of President Quast at 7:39 a.m.

Respectfully Submitted,

Joshua M. Tetzlaff  
City Administrator / EDA Executive Director